

**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982**

**ACUPUNCTURE – PREMISES REGISTRATION**

I/WE MAKE APPLICATION under the provisions of the above Act for registration of the premises detailed below in which I/we intend to carry out **acupuncture**:-

<p>1. Applicant(s) details.    Name: _____</p> <p>Address: _____</p> <p style="text-align: right;">Post code: _____</p> <p>Telephone number: _____    e-mail address: _____</p> <p>Are you (please tick):</p> <p>Self-employed <input type="checkbox"/>    Partnership <input type="checkbox"/>    Limited Company <input type="checkbox"/> (company number<sup>1</sup>: _____)</p>
<p>2. Address of premises required to be registered:</p> <p>_____</p> <p style="text-align: right;">Post code: _____</p>
<p>3. Description of treatment rooms:</p> <p>(i) No. of rooms: _____    (ii) No. of wash hand basins: _____    (iii) Type of wall/floor coverings: _____</p> <p>(iv) arrangements for cleansing of premises, fittings and equipment and sterilisation of instruments:</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>4. Have you previously operated premises registered for this purpose in any other district?    YES <input type="checkbox"/>    NO <input type="checkbox"/></p> <p>If YES, give details: _____</p>
<p>5. Have you ever been convicted of any offence under the Local Government (Miscellaneous Provisions) Act 1982?    YES <input type="checkbox"/>    NO <input type="checkbox"/></p> <p>If YES, give details: _____</p>

A fee of **£ 205** must accompany this application (Fee valid from 1/4/2019).

<p> If you paid by phone enter reference number here: <input style="width: 20px; height: 20px;" type="text"/><input style="width: 20px; height: 20px;" type="text"/><input style="width: 20px; height: 20px;" type="text"/><input style="width: 20px; height: 20px;" type="text"/><input style="width: 20px; height: 20px;" type="text"/><input style="width: 20px; height: 20px;" type="text"/></p> <p> Payment card holder name (where different to applicant name: _____)</p>
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Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print name \_\_\_\_\_ Status: \_\_\_\_\_

Please return completed forms to:  
 RUNNYMEDE BOROUGH COUNCIL, CIVIC CENTRE, STATION ROAD, ADDLESTONE, SURREY, KT15 2AH

<sup>1</sup> Company number registered with companies house (where applicable)

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### Payment options

You can pay by:

- Cheque (cheques payable to 'Runnymede Borough Council')
- Credit or debit card by phone. Please call ☎ 01932 838383, Select option 4. Upon completion of payment you will be provided with an authorisation number which you will need to provide in the boxes on the front of this form.
- Credit, debit card or cash in person at self-service kiosk at Runnymede Civic Centre, Station Road Addlestone, Surrey, KT15 2AH (you will need to provide a copy of your receipt with this form).

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If you have any questions when completing this form please call 01932 838383 or email [environmentalhealth@runnymede.gov.uk](mailto:environmentalhealth@runnymede.gov.uk)