

REQUEST FOR PAYMENT DIRECT TO LANDLORD

Until further notice from me, please pay my Housing Benefit/Local Housing Allowance entitlement directly to my landlord.

Name

Address

Signature

Landlord Section

- I agree to my tenant's request that their Housing Benefit should be paid directly to me.

- My tenant is 8 weeks or more in arrears with their rent. Please make all future payments directly to me. I have attached proof of the rent arrears.

If your tenant disputes the arrears we will write to you.

We will pay our tenant's Housing Benefit/Local Housing Allowance entitlement into your bank or building society account. Please fill in your account details below and then read and sign the declaration where shown.

Please turn over

Name of bank or building society	
Account Name	
Account Number	
Sort code	
Building society roll number	

Declaration

I agree to accept Housing Benefit/Local housing Allowance payments on behalf of the above tenant. I understand that I must tell the Council about any changes in circumstances that I may reasonably be aware of and that I may have to repay any overpaid Housing Benefit to which my tenant was not entitled.

Your signature

Date