**Brownfield Site Pro- forma**

This form will help to identify brownfield sites for residential led development which can be included within the Council’s Brownfield Register. Suggested sites should be able to accommodate at least 5 or more dwellings or have a site area of 0.25ha and above, although smaller sites can be considered if they are suitable, available and achievable.

**A separate form should be filled in for each site and include a site plan clearly showing the boundaries of each site.**

For sites that are already included within the Register and where an update is considered to have occurred, please include the updated site details on this pro-forma. Please include a map of the site if it is not already included within the Register (or if the current map requires updating) showing site boundaries.

Please note that all information provided may be made public apart from private email addresses and telephone numbers.

Completed forms and site location maps must be received by the Council no later than:

**Sunday 29th November 2020**

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| **This form is available electronically on the Council’s website at** [**https://www.runnymede.gov.uk/article/15576/Runnymede-Borough-Council-Brownfield-Register**](https://www.runnymede.gov.uk/article/15576/Runnymede-Borough-Council-Brownfield-Register) **Alternatively, please telephone 01932 425635 or email** [**planningpolicy@runnymede.gov.uk**](mailto:planningpolicy@runnymede.gov.uk) **for paper copies.** |

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| --- | --- | --- | --- | --- | --- |
| **Your** **Details** | | | | | |
| Name |  | | | | |
| Organisation (optional) |  | | | | |
| Address |  | | | | |
| Postcode |  | | Telephone number(s) |  | |
| E-mail address |  | | | | |
| Landowner (please provide contact details) |  | | | | |
| Please indicate in what capacity you are submitting the site details | Owner🗆  Agent 🗆  3rd party 🗆 | Contact details : | | | |
| Site Details | | | | | |
| Address |  | | | | |
| Postcode |  | | Site Area (Hectares) | |  |
| Brief description of site |  | | | | |
| Current Land Use |  | | | | |
| Land ownership |  | | | | |
| Other |  | | | | |
| Brownfield Site | | | | | |
| Is the site currently in the planning process? | The site has not been involved in the planning process 🗆  There have been pre-application discussions about the site 🗆  The site has a current or expired outline permission 🗆 (please include application number if known) prefixed RU.  The site has a current or expired full permission 🗆 (please include application number if known) prefixed RU. | | | | |
| Is the site available now? Available is defined as the relevant owner(s) has expressed an intention to sell or develop the land. |  | | | | |
| Is the site achievable? Is development likely to take place within the next 15 years. |  | | | | |
| Minimum Number of dwellings site could support (net) |  | | | | |
| Potential Range (number) of dwellings site could support (net) |  | | | | |
| **Other information** |  | | | | |
| Will there be any non-residential development proposed? If so, of what type and approximate net floorspace (sqm) |  | | | | |

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| If the site is in Runnymede, please complete this form and post to the **Planning Policy & Economic Development Business Unit, Runnymede Borough Council, Civic Centre, Station Road, Addlestone KT15 2AH** or email it to[**planningpolicy@runnymede.gov.uk**](mailto:planningpolicy@runnymede.gov.uk)  **Please also include a copy of the site plan with boundaries clearly shown with your completed form whether by post or email.** |

**Disclaimer:**

The Brownfield Register is a statutory document which the Borough Council is required to keep and update on an annual basis. It is important to note that Part 1 of the Register **does not** formally allocate or grant planning permission in any way. The identification of a site on Part 1 of the Register does not prejudice the determination of any subsequent planning application for that site nor does it influence the Council towards the favourable consideration of any future planning applications for the development of that site.

All sites on Part 1 of the Register for housing led development will be considered on their individual merits in relation to adopted and emerging development plan policies and other material considerations relevant at the time of determination.

The Council will be the body which ultimately determines whether a site is suitable, available and achievable for inclusion within the Register (whether Part 1 or Part 2) having regard to Regulations 4 and 5 of the Town & Country Planning (Brownfield Land Register) Regulations 2017.