

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 Section 75(3)

Private Hire vehicle Licence Plate Exemption Application

(*must be submitted in addition to a Private Hire Vehicle Licence application form).

Name:			Tel no:	
Address:				
			Postcode:	
Private Hire Operator's Name:				
Licence Number (renewal only)		Vehicle Registration:		

Runnymede's policy in respect of private hire vehicles plate exemption certificates is available at Appendix J of our policy:

[Hackney Carriage and Private Hire Licensing Policy 2025 to 2030 \(runnymede.gov.uk\)](http://runnymede.gov.uk)

(These must be read in conjunction with the Private Hire Licensing Condition's)

Applications for exemption from the requirement to display an external identification plate will only be considered where the driver and vehicle are exclusively hired to provide transport to a company or person by corporate or account holders only and where the safety of the public is not compromised.

The operator will be required to satisfy the licensing officer prior to licensing that the use of the vehicle is by corporate and account holders and must be able to provide evidence to enable the licensing officer to determine the genuine requirement for plate exemption. This will typically be by reference to the operator's records showing the account and corporate work carried out.

To enable a proper assessment of your application please ensure you provide detailed information below. If you do not provide sufficient detailed information your application may be delayed or rejected. Include documentary evidence of corporate and account work and attach these to this form.

Reason for requesting Plate Exemption and contract information (a full detailed entry is required)

(continue overleaf)

Data Protection and Privacy

Any data supplied by you on this form will be processed in accordance with the General Data Protection Regulations, in supplying it you consent to the Council processing the data for the purpose it is supplied. All personal information provided will be treated in the strictest confidence and will only be used by the Council or disclosed to others for a purpose permitted by law.

Data is deleted in accordance with our data retention policy. Our privacy policy is published on our web site www.runnymede.gov.uk

The Council may be statutorily required to supply any information you provide, to other bodies exercising functions of a public nature, for the prevention and detection of fraud.

For further information, please see <https://www.runnymede.gov.uk/datamatching>

Declaration: (must be completed)



1.	I certify that the information provided on this form is correct.	
2.	I have read and understand the additional Runnymede requirements and conditions in relation to Private Hire exemption certificates and agree to abide by them	
3.	I understand that if the requirements within the conditions are not complied with, the exemption may be withdrawn at any time.	
4.	I confirm that this vehicle will be used for the sole purpose of Contract and Account work and records of such work will be maintained according to Runnymede Borough Council's Private Hire Operators licensing requirements.	
Signed: _____ Dated: _____		