Neighbourhood and Communities Group

Minutes

Date	Monday, 7 September 2026
Time	11am – 12.30pm
Location	Magna Carta Room Civic Centre, Station Road, Addlestone, KT15 2AH

Attendees:

- Angela Horsey, Business Development and Policy Manager (AH)
- Robert Burge, Estate Services Team Leader (RB)
- Michael Frean, Engagement and Inclusion Officer (MF)
- [redacted] (tenant) ([redacted])
- [redacted] (tenant) ([redacted])
- [redacted] (tenant) ([redacted])

1. Welcome and report on actions agreed at the last meeting

AH, welcomed everyone and apologized for not contacting tenants to remind them of todays meeting. She introduced MF the new Engagement and Inclusion Officer starting today.

In the absence of more attendees present, it was agreed to defer the Housing Services Improvement Plan item, highlighting where the council wants to get to the Repairs and Maintenance Group meeting next week. An Estate Services Update was requested however.

2. **Estate Services Update presented by RB**

Laswade Court: Site has been cleared. Phase Two, Major ground works started this month. Phase 3 is the final stage and will include residents views on drying areas, bike store and planting of shrubs and trees

Beechtree Avenue: The project is to remove the drying area with additional parking. However only 3 responses have been received to date. RB will consult residents again.

Fly-tipping: RB explained the process for reporting fly tipping either by phone or online. He outlined if residents can complete the online form, its easier to track progress. CCTV is being used more. There has been an ongoing issue with fly-tipping at Malet Close. The perpetrator has been identified and evicted from their garage.

Essex Road Tree: The land is owned by Surrey County Council. RB will contact the Tree Officer at SCC for an update.

RB also provided updates on the bench repair at the Black Prince Pub, and repairs to Middlesex Court Service Road which has been passed to Addlestone One.

3. Next Steps:

- To produce a newsletter for sheltered schemes
- MF to call residents to remind them of future meetings

Time and date of Next meeting: 10.45am 09 November