



RBC Investments (Surrey) Limited

Minutes of the BOARD MEETING

HELD AT 12 noon on 13 March 2026.

**At Magna Carta Room Runnymede Borough Council Offices Station
Road Addlestone Surrey KT15 2AH**

Present:

**Councillor Ricky Milstead/Alex Williams/Emma Lyons/Sarah Keenan / Joanne
Jones/Nick Jones (via Teams)**

Part 1

1. Apologies for Absence

Eduan Pardo

2. Declarations of Interest

None

3. Approval of the Minutes of the meeting of the Board held on 21 September 2025.

The minutes were approved.

4. Matters arising from the Minutes

- All the directors' identification requirements of Companies House had been complied with
- The compensation threshold for approval by the Board is £1,000
- The company secretary will do a final check of all the policies approved before they are uploaded to the website
- The e-mail referred to in paragraph 9.4 is dated 30th December 2025

5. Health and Safety Report.

- Compliance

It was confirmed that there was full compliance with the legal requirements for testing and alarms.

There were still some issues with Bellrock and performance and these would be addressed at a meeting in April.

- Notification of any reported accidents or incidents.

No accidents were reported since the last board meeting.



RBC Services (Addlestone One) Limited

BOARD MEETING

HELD AT 12 noon 13 March 2026.

**At Magna Carta Room Runnymede Borough Council Offices Station
Road Addlestone Surrey KT15 2AH**

Present:

**Councillor Ricky Milstead/ Alex Williams/ Emma Lyons/Sarah Keenan /Joanne
Jones/ Nick Jones (via Teams)**

Part 1

1. Apologies for Absence

Eduan Pardo

2. Declarations of Interest

None

3. Approval of the Minutes of the meeting of the Board held on 21 September 2025

The minutes were approved.

4. Matters arising from the Minutes

- All the directors' identification requirements of Companies House had been complied with
- The compensation threshold for approval by the Board is £1,000
- The company secretary will do a final check of all the policies approved before they are uploaded to the website
- The e-mail referred to in paragraph 9.4 is dated 30th December 2025

5. Health and Safety Report.

- Compliance

It was confirmed that there was full compliance with the legal requirements for testing and alarms.

There were still some issues with Belrock and performance and these would be addressed at a meeting in April.

- Notification of any reported accidents or incidents.

No accidents or incidents were reported since the last board meeting.

RBC HEAT COMPANY LIMITED

RBC Heat (Company) Limited

BOARD MEETING

HELD AT 12 noon 13 March 2026.

**At Magna Carta Room Runnymede Borough Council Offices Station
Road Addlestone KT15 2AH**

Present:

**Councillor Ricky Milstead/Alex Williams/Emma Lyons/Sarah Keenan /Joanne
Jones/ Nick Jones (via Teams)**

Part 1

1. Apologies for Absence

Eduan Pardo

2. Declarations of Interest

None

**3. Approval of the Minutes of the meeting of the Board held on 21 September
2025**

The minutes were approved.

4. Matters arising from the Minutes

- All the directors' identification requirements of Companies House had been complied with
- The compensation threshold for approval by the Board is £1,000
- The company secretary will do a final check of all the policies approved before they are uploaded to the website
- The e-mail referred to in paragraph 9.4 is dated 30th December 2025

5. Health and Safety Report.

- Compliance

It was confirmed that there was full compliance with the legal requirements for testing and alarms.

- Notification of any reported accidents or incidents.

No accidents or incidents were reported in the last quarter.

