

**5-Day Dead/Dangerous Notification for Intended Works to a Protected Tree
Town and Country Planning (Tree Preservation) (England) Regulations 2012
Regulation 14(2) Notification.**

Please use this form when you wish to notify us you intend to carry out works to protected tree(s) which are dead or pose an imminent danger. Works should only be carried out to the extent that it is necessary to remove the immediate risk of serious harm. Robust justification of the reasons why the tree(s) should be considered for a five-day notice will need to be given below. If the tree is alive or the danger presented by the tree is not immediate then a normal tree works application should be submitted. If you are unsure you are advised to seek the advice of professional arboriculturist. Clear photographs of the tree(s) must be submitted with the application.

2. Applicant Details:
Name:
Address:
Postcode:
Phone Number:
Email Address:

3. Agent Details:
Name:
Address:
Postcode:
Phone Number:
Email Address:

4. Tree details

Number of trees

Tree species (please list all)

5. Tree location

Please include identifying labelled features such as roads, properties, boundaries, landscape features etc). Trees should be numbered T1, T2 etc .Plans can be submitted on a separate sheet if required

What three word location or map co-ordinates (if known)

6. Specification of works

Please give the reason for the work for each tree – please be specific. If you consider the tree to be an imminent threat please explain why e.g. cracks, partial failures, movement etc

Please specify the works you wish to carry out. If pruning please specify where within the tree and use metres when describing pruning

Is this in the conservation area or a TPO?

Conservation area

TPO

Please give the Conservation area name or TPO number (this can be found on our mapping system Maps - Runnymede Borough Council:

Signed:

Applicant :

Or Agent:

Date:

CHECKLIST – Tick relevant boxes

- 1) A signed and dated copy of this form
- 2) A clear plan showing the location of the trees and any identifying nearby features. Trees labelled T1, T2 etc.
- 3) Clear specification and justification for the works
- 4) Photographs of the site labelled T1, T2 etc. Photographs should be clear and shown the base, stem and canopy of the tree along with any defects which have been listed as defects*

OPTIONAL SUPPORTING INFORMATION

- 5) Tree report

PRIVACY NOTICE

- 6) I have read and understood the privacy notice (link below)

**PLEASE SEND THIS INFORMATION TO
planning@runnymede.gov.uk OR HAND IT IN AT
RECEPTION MARKED 5 DAY NOTICE FAO PLANNING**

*Please ensure that photographs do not contain personal information (such as features that would allow someone to be recognised, or the registration plates of vehicles)

For information on data protection and how we use your data, please see our privacy information page at [Privacy policy – Runnymede Borough Council](#)