

Runnymede Borough Council

Street Name Plate Specifications

Posts:

- Black recycled plastic posts.
- Post dimensions 80mm x 80mm x varying height with bevelled tops.
- Milled (Routed) at top of post to accept the backboard and sign face assembly.
- Base of the post drilled to accept anchor pins, 10mm dia x 160mm.

Backboard:

- 30mm x 150mm section, overall height and length of backboard is dependent upon number of lines and length of wording.

Sign Face:

- Stabilised impact resistant polycarbonate.

Channel:

- 'U' section channel fitted top and bottom of the backboard to retain sign face and to be bonded with adhesive.

Lettering:

- The maximum number of letters permitted per line is 12 where road name allows.
- MOT and Kindersley.

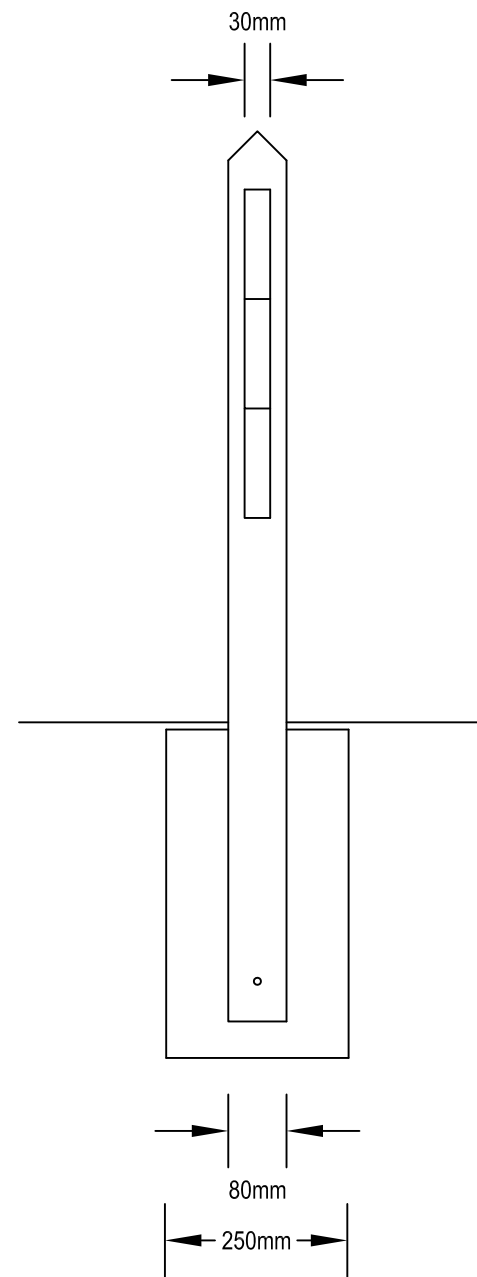
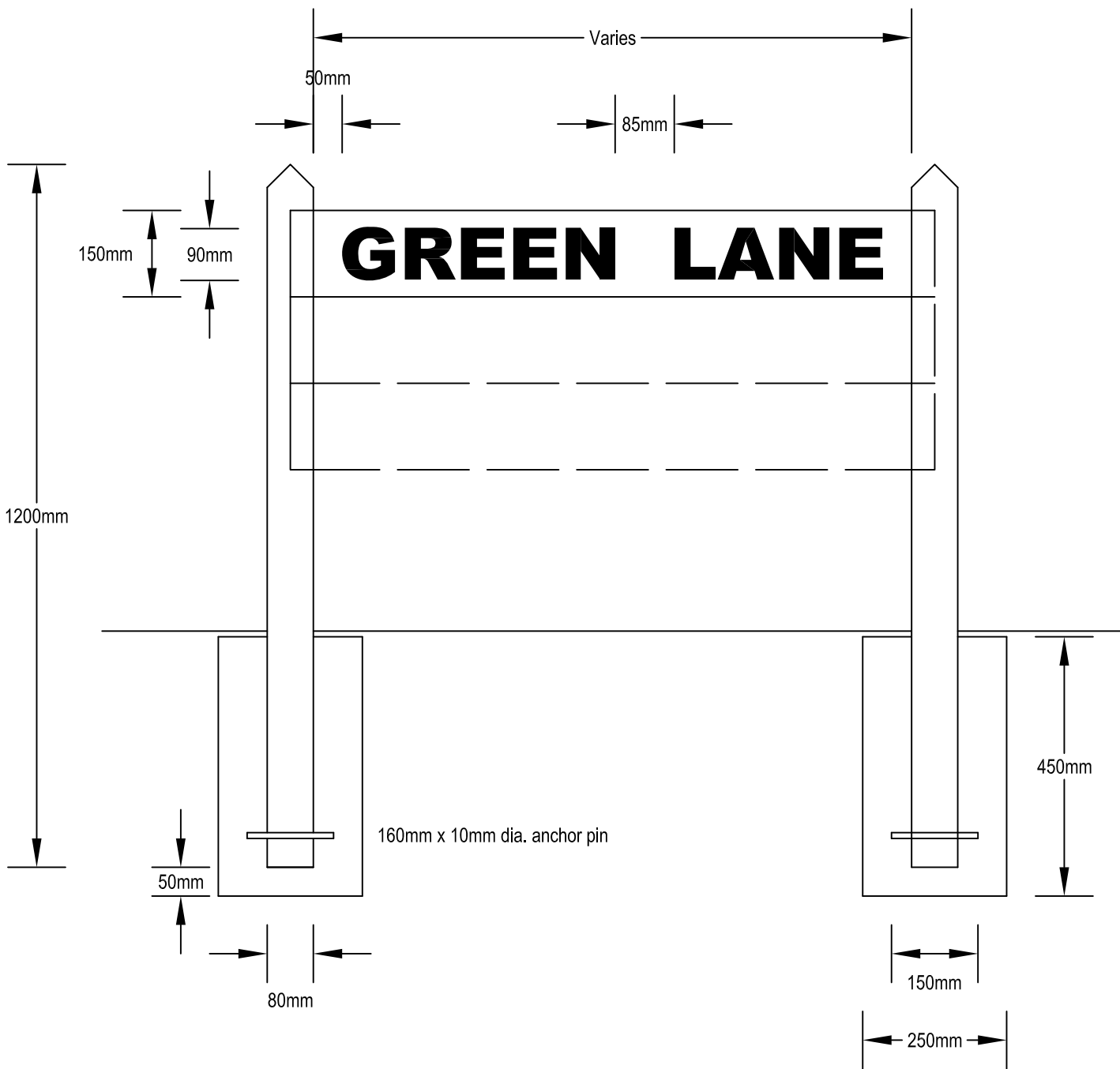
Foundation:

- 1220mm posts require foundation 250 x 250 x 450mm backfilled with compacted concrete.

RECOMMENDATIONS FOR THE INSTALLATION OF STREET NAME PLATES

1. Street name plates should be fixed as near as possible to street corners, so as to be easily readable by drivers as well as pedestrians. The name plate should normally be within 3 metres of the intersection of the kerb lines, but where this is not practicable the distance may be varied up to a maximum of 6 meters.
2. Street name plates should be mounted so that the lower edge of the plate is approximately 1 metre above the ground at sites where they are unlikely to be obscured by pedestrians or vehicles and at approximately 2.5 metres where obscuration is a problem. They should never be lower than 0.6 metres or higher than 3.6 metres.
3. Name plates should normally be fixed at each street corner. At minor crossroads, particularly in residential areas, one plate on each side of the street positioned on the offside of traffic emerging from the road may be sufficient, except where the road name changes or where it is thought that paragraph 8 would apply. At major crossroads, name plates will be necessary on both sides of each arm.
4. At T-junctions a main street name plate should be placed directly opposite the traffic approaching from the side road.
5. Where the street name changes at a point other than a cross-roads both names should be displayed at the point of change and include arrows to indicate clearly to which parts of the street the names refer.
6. On straight lengths of road without intersections name plates should be repeated at reasonable intervals with priority given to such places as bus and railway stations and opposite entrances to well frequented sites such as car parks.
7. Where two streets branch off obliquely from a common junction with a third street, plates on fingerpost mountings can be useful, provided they do not obscure any traffic sign.
8. Where the sequence of street numbers is not necessarily obvious then street numbers and arrows can be incorporated on the name plate.

9. Whenever practical, street name plates should be mounted at the back edge of the footway. Post mounting or finger mounting should only be used where normal mounting does not make the plate conspicuous (e.g. where an important side road has a narrow entrance or in the exceptional circumstances mentioned in para 7 above, or where it will frequently be obscured by pedestrian movement and cannot be mounted at the 2.5 metre height).
10. The name plates should be so fixed that there is a clear space of at least 300mm in every direction between them and any notices, advertisements or other printed or written matter. Where possible greater clearance should be provided. Nor should they be incorporated in other direction sign assemblies, but be kept distinct and mounted in as standardised a manner as possible. Care should be taken to keep the view of name plates free from obstruction by trees and other growth.
11. Where possible, name plates should be fixed so that they will be illuminated by light from street lamps, especially at important junctions, provided they remain visible to vehicles on the main carriageway.



NOTES

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**Civic Centre, Station Road,
Addlestone, Surrey
KT15 2AH
Tel: (01932) 838383**

JOB TITLE

**Street Name Plate
Specifications**

DRAWING TITLE

Free Standing Sign

SCALE	NTS	DRAWN BY	CD
DATE	07/2024	CHECKED BY	XXX

DRAWING No: 01	REV -
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