

## Cemeteries Manager Runnymede Depot Ford Road, Chertsey, Surrey, KT16 8HG

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## APPLICATION TO ERECT A MEMORIAL / PROVIDE AN INSCRIPTION / REPAIR A MEMORIAL AT:

ADDLESTONE ☐ CHERTSEY ☐ ENGLEFIELD GREEN ☐ THORPE CEMETERY ☐

SECTION	GRAVE NO
Name of deceased	
THIS PERMIT IS IN RELATION TO:	
New Headstone □ New Kerb Set □ Book or Tablet □Additional Inscription □ Repair/Maintenance □ Sketch and inscription (include type of stone & dimensions)	
The Section & Grave No. must be in	scribed clearly on the base of the memorial.
For Addlestone and Chertsey, the Section No. must be in Roman Numerals.	
"Lawn" headstones to be fixed using NAMM approved GROUND SUPPORT FIXING SYSTEM, or 'PILLAR' foundation, following NAMM Code of Working Practice.  We now require all Memorial Masons wishing to carry out work in our burial grounds, including the installation, maintenance and cleaning of memorials, to be on the BRAMM register to the BS8415 and at least one BRAMM licensed fixer to be present whenever work is being carried out.  "Traditional" memorial foundations to be supported on reinforced bearers 1220mm (48") x 150mm (6") x 75mm (3")	
Name & Address of Mason	Name of grave owner(BLOCK CAPITALS) Address
	Signature
	Email
For Office Use Only	
Approved by	Invoice Fee
Date	Green Sheet No
Permit No	Bacas ID
End Contract	