



RBC Investments (Surrey) Limited

BOARD MEETING

**NOTICE IS HEREBY GIVEN OF A MEETING OF RBC INVESTMENTS
(SURREY) LIMITED BOARD**

TO BE HELD AT 10:30, 16th March 2023.

**MEMBERS ROOM, RUNNYMEDE CIVIC CENTRE, STATION ROAD,
ADDLESTONE, SURREY. KT15 2AH**

Agenda

1. Apologies for absence

Thomas Richardson.

2. Declaration of interests

None.

3. Minutes of last meeting

Approved via email.

4. Agreed reappointment of Non-Executive Director not required at this point

5. Reappointment of Managing Director and Finance Director

Board agreed Alex Williams and Emma Lyons as Managing Director and Finance Director respectively.

6. Draft Business Plan Comments/Additions before next Board meeting which will also be shareholder board meeting on 20th April 2022

AW & EL – to make amendments to the business plan as discussed and be sent before the next Board meeting.

7. RBCI only Housing properties be managed by RBCI agree

AW to send CMC report to DC



RBC Services (Surrey) Limited

BOARD MEETING

**NOTICE IS HEREBY GIVEN OF A MEETING OF RBC SERVICES
(SURREY) LIMITED BOARD**

TO BE HELD AT 10:30, 16th March 2023.

**MEMBERS ROOM, RUNNYMEDE CIVIC CENTRE, STATION ROAD,
ADDLESTONE, SURREY. KT15 2AH**

Agenda

1. Apologies for absence

Thomas Richardson.

2. Declaration of interests

None.

3. Minutes of last meeting

Approved by email.

4. Reappointment of Finance Director and Managing Director

Board agreed Alex Williams and Emma Lyons as Managing Director and Finance Director respectively.

5. Draft Business Plan Comments/Additions before next Board meeting which will also be shareholder board meeting on 20th April 2022

AW & EL – to make amendments to the business plan as discussed and be sent before the next Board meeting.

RBC Heat (Surrey) Limited

BOARD MEETING

**NOTICE IS HEREBY GIVEN OF A MEETING OF RBC HEAT
COMPANY LIMITED BOARD**

TO BE HELD AT 10:30, 16th March 2023.

**MEMBERS ROOM, RUNNYMEDE CIVIC CENTRE, STATION ROAD,
ADDLESTONE, SURREY. KT15 2AH**

Agenda

1. Apologies for absence

Thomas Richardson.

2. Declaration of interests

None.

3. Minutes of last meeting

Approved by email.

4. Reappointment -Appointment of Finance Director and Managing Director
Board agreed Alex Williams and Emma Lyons as Managing Director and Finance
Director respectively.

5. Draft Business Plan Comments/Additions before next Board meeting which
will also be shareholder board meeting on 20th April 2022

AW & EL – to make amendments to the business plan as discussed and be sent
before the next Board meeting.

AW recommends that the RCB Heat company should be dissolved as it is not a trading company. Further discussions with the Shareholders will be required and a timetable put in place as appropriate but further due diligence is needed to be undertaken by AW/EL.