

Runnymede Borough Council
Cemeteries Manager:
Runnymede Depot, Ford Road, Chertsey, KT16 8HG

Telephone: 01932 425752

This form should be returned together with the appropriate fee, to the Cemetery Office at the above address. Payment by BACS, debit or credit Card, or cheques payable to **RUNNYMEDE BOROUGH COUNCIL**

APPLICATION TO PRE - PURCHASE THE EXCLUSIVE RIGHT OF BURIAL AT
CEMETERY

I/we wish to purchase the exclusive right of burial on the above plot, for a term of,
100 years ☐ and request that the Deed of Grant be made to:-

Mr, Mrs Ms -----
State Title, Full Christian Name(s) and Surname – BLOCK LETTERS PLEASE

OF -----
Full Postal Address inc postcode

Joint Owner (recommended) Mr, Mrs Ms -----
State Title, Full Christian Name(s) and Surname – BLOCK LETTERS PLEASE

OF -----
Full Postal Address inc postcode (if different from above)

Home/work telephone no.

Mobile no.

MEMORIAL REGULATIONS

Memorials including kerbs on single private graves must not exceed 1950mm in length and 750mm in width (6' 6" x 2' 6").

The maximum permitted height of any headstone, cross or other upright structure is 1000mm (3' 3"). The minimum thickness for a headstone is 75mm (3").

Kerbs must be 150mm (6") in height and not less than 75mm (3") in thickness. Built up kerbing is not permitted. Posts must not exceed 225mm (9") in height. Memorial to be a minimum of 305mm (1' 0") from any existing memorial, on all four sides.

Before any memorial is erected on a grave or any inscription made, a permit must be obtained from the Cemetery Manager and the requisite fee paid. In the case of joint owners, the request must be signed by all applicants.

PLEASE COMPLETE THE DECLARATION BELOW

I/We acknowledge, I/we am/are aware that no form of memorial, other than that prescribed under the Council's Regulations (revised 03/2004) will be allowed to be placed on the allocated grave.

Signed.....

Date.....

Signed.....

Date.....

Please note that all personal data is dealt with in accordance with the General Data Protection Regulations (GDPR) and Data Protection Act 2018 and our Privacy Statement, available on our website.

FOR OFFICE USE ONLY

Grave reg. _____

Plan _____

Purchase £ _____

Deed No. _____

Date _____

Receipt No. _____