

Building Control: Full Plans - Supplementary information template

From 1 October 2023, additional information needs to be provided with full plans submissions in England that is not currently covered by our online form. While we work to add these requirements to the system, you will need to download and complete this 'Supplementary Information' form and upload it to your application as a supporting document.

Alternatively, if you have already submitted your building control application and have been asked to complete this form retrospectively, please complete it and send it to your Local Authority Building Control contact.

1. Application Summary

Planning Portal / Local Authority Reference:

2. Site Location

AddressLine 1:

AddressLine 2:

AddressLine 3:

Town / City:

Postcode:

3. Client Details

Is the application being made on behalf of the client? ☐ Yes ☐ No

If yes, please provide the client's details.

Where the application is not being submitted by the client, you will need to also provide a 'Statement of consent', signed and dated by the client stating that they agree that the application can be made and the information contained in the application is correct.

Title: First Name: Last Name:

Company Name:

Telephone Number: Mobile Number:

Email Address:

AddressLine 1:

AddressLine 2:

AddressLine 3:

Town / City:

Country: Postcode:

4. Principal (or Sole) Contractor Details

Is the principal (or sole) contractor known at this time? ☐ Yes ☐ No

If yes, please provide the principal (or sole) contractor's details.

Title:	<input type="text"/>	First Name:	<input type="text"/>	Last Name:	<input type="text"/>
Company Name:	<input type="text"/>				
Telephone Number:	<input type="text"/>		Mobile Number:	<input type="text"/>	
Email Address:	<input type="text"/>				
AddressLine 1:	<input type="text"/>				
AddressLine 2:	<input type="text"/>				
AddressLine 3:	<input type="text"/>				
Town / City:	<input type="text"/>				
Country:	<input type="text"/>		Postcode:	<input type="text"/>	

5. Principal (or Sole/Lead) Designer Details

Is the principal (or sole/lead) designer known at this time? ☐ Yes ☐ No

If yes, please provide the principal (or sole/lead) designer's details.

Title:	<input type="text"/>	First Name:	<input type="text"/>	Last Name:	<input type="text"/>
Company Name:	<input type="text"/>				
Telephone Number:	<input type="text"/>		Mobile Number:	<input type="text"/>	
Email Address:	<input type="text"/>				
AddressLine 1:	<input type="text"/>				
AddressLine 2:	<input type="text"/>				
AddressLine 3:	<input type="text"/>				
Town / City:	<input type="text"/>				
Country:	<input type="text"/>		Postcode:	<input type="text"/>	

6. Existing building

Does the proposed work consist of work to an existing building? ☐ Yes ☐ No

If Yes,

What is the height of the existing building? metres

How many storeys are in the existing building?

Note that the number of storeys should be determined in accordance with Regulation 6 of the Higher-Risk Buildings (Descriptions and Supplementary Provisions) Regulations 2023: <https://www.legislation.gov.uk/uksi/2023/275/regulation/6/made>

Please provide details of the current use of the existing building, including the current use of each storey:

6. Proposed work

What will be the height of the building after the proposed work?

metres

How many storeys will be in the building after the proposed work?

Note that the number of storeys should be determined in accordance with Regulation 6 of the Higher-Risk Buildings (Descriptions and Supplementary Provisions) Regulations 2023: <https://www.legislation.gov.uk/uksi/2023/275/regulation/6/made>

Please provide details of the intended use of the building, including the intended use of each storey:

6. Proposed work (continued)

Please provide details of the the provision to be made for the drainage of the building:

Does requirement H4 (Building over sewers) apply to the proposed work? ☐ Yes ☐ No

Requirement H4 applies only to work carried out:

- (a) over a drain, sewer or disposal main which is shown on any map of sewers; or
- (b) on any site or in such a manner as may result in interference with the use of, or obstruction of the access of any person to, any drain, sewer or disposal main which is shown on any map of sewers.

If yes,

Please provide details of the precautions to be taken in the building over a drain, sewer or disposal main to comply with the requirements:

6. Proposed work (continued)

Does any local enactment apply to the proposed work? ☐ Yes ☐ No

If yes,
Please provide details of the steps to be taken to comply with any local enactment that applies:

Please provide:

The date when it is proposed the work will reach the point when it is to be regarded as commenced in accordance with Regulation 46A (Lapse of building control approval: commencement of work) of The Building Regulations 2010 (as amended) and,

Date

where the work does not consist of work to which paragraph (2) or (3) of Regulation 46A applies, details of the work which the client considers amounts to 15% of the proposed work: