

**RUNNYMEDE BOROUGH COUNCIL**

**RUNNYMEDE PARKING GUIDANCE SUPPLEMENTARY PLANNING  
DOCUMENT (SPD)**

**TOWN & COUNTRY PLANNING (LOCAL PLANNING)(ENGLAND)  
REGULATIONS 2012**

**REGULATION 12 STATEMENT OF CONSULTATION  
AND STATEMENT OF REPRESENTATIONS PROCEDURE**

July 2022

- 1.1 The Town & County Planning (Local Planning)(England) Regulations 2012 sets out in Regulation 12 that before a local planning authority adopts a Supplementary Planning Document (SPD), they must prepare a statement (Statement of Consultation) setting out:
- i) The persons the local planning authority consulted when preparing the SPD;
  - ii) A summary of the main issues raised by those persons; and
  - iii) How those issues have been addressed in the SPD
- 1.2 Regulation 12 also requires that for the purpose of seeking representations, copies of the Statement of Consultation must be made available with the SPD with details of:
- i) The date by which representations must be made; and
  - ii) The address to which they must be sent.
- 1.3 This document is the Statement of Consultation for the draft Runnymede Parking Guidance SPD and sets out the persons the Council consulted in preparing the SPD and how their comments have been addressed. An updated Statement of Consultation will be produced following consultation on the SPD and prior to adoption.
- 1.4 The persons consulted during the preparation of the SPD to date are set out in Table 1-1 along with their comments and how these have been addressed. Comments received on the Strategic Environmental Assessment (SEA) & Habitats Regulations Assessment (HRA) screening by the persons consulted and how they were addressed will be included in the SEA/HRA Screening Determination for the Runnymede Parking Guidance SPD.

**Table 1-1: Consultation carried out to date during the preparation of the Design Guide SPD and how these were addressed**

<b>Persons</b>	<b>Summary of Main Issues</b>	<b>How Addressed</b>
Environment Agency (EA)	Consulted on SEA/HRA screening. Comments awaited at the time of writing.	n/a
Historic England (HE)	Consulted on SEA/HRA screening. Comments awaited at the time of writing.	n/a
Natural England (NE)	The topic this Supplementary Planning Document covers is unlikely to have major impacts on	Noted. No changes required.

	the natural environment. We therefore do not wish to provide specific comments	
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- 1.5 The draft Parking Guidance SPD was also shared with Surrey County Council's Runnymede Joint Committee for comment in January 2021. A summary of the comments made by the Joint Committee are set out in the table below with a response provided to each to confirm where the comment has been addressed in the draft SPD.

<b>Summary of comments made by the Runnymede Joint Committee</b>	<b>Where addressed in draft SPD</b>
Elmbridge Borough Council have recently updated their Parking Standards and are now requiring parking spaces to be 5 m x 2.5 m, rather than the previous national standard of 4.8 m x 2.4 m. I don't know if this has been considered by Runnymede?	Paragraphs 3.12 to 3.14 sets out the minimum size of parking spaces required, both inside and outside garages/car ports. The minimum size of a parking space is confirmed to be 2.5m x 5.0m.
Under section 3.16 – Travel Plans, it might be useful to reference that Runnymede will update the SPD in the same way as has been done for Electric Vehicle charging provision e.g.: <i>Should any updated guidance be adopted by the County Council on School Travel Plans following the publication of this SPD, it is this updated guidance that should be relied upon for Development Management decision making.</i>	This point has been addressed in paragraph 3.20.
I don't know if you want to consider "no car" or "car free" developments at all, there are areas within Runnymede where they may be justified, but there doesn't seem to be any mention of them within the draft SPD.	This point has been addressed in paragraph 3.15 of the SPD.
I note that section 3.10 states: "In following Surrey County Council's approach, the parking guidance included in this SPD expresses neither a maximum nor minimum standard." To clarify, Surrey County Council does recommend maximum parking standards.	Paragraph 3.10 of the SPD has been amended accordingly to address this point.
I think it is worth raising the possibility of the risks associated with securing	This is addressed in paragraph 3.5 of the SPD.

<p>new CPZs and funding for these via the planning system. That is, there is no guarantee that there will be sufficient funds forthcoming over the years to allow for CPZs to be free-for-use (or at reduced cost) for residents. We can't be certain there will be sufficient development within the localities of Egham and Englefield Green to fund these. This means that there is the chance that residents may need to pay for their permits so that Runnymede BC or Surrey CC do not end up funding the schemes in perpetuity.</p>	
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### Statement of Representations Procedure

- 1.6 The Council is holding public consultation of the draft Runnymede Parking Guidance SPD for a period of 6 weeks between Friday 1<sup>st</sup> July and Friday 12<sup>th</sup> August 2022.
- 1.7 Representations must be made in writing to
- Planning Policy & Economic Development Team  
Runnymede Borough Council  
Runnymede Civic Centre  
Station Road  
Addlestone  
KT15 2AH
- 1.8 or by way of e-mail to [planningpolicy@runnymede.gov.uk](mailto:planningpolicy@runnymede.gov.uk)
- 1.9 Anyone can make a request to be notified of when the SPD is adopted in their representation.
- 1.10 The draft SPD and supporting material is also available for inspection at the Civic Centre in Addlestone and at the following locations: -
- Addlestone Library (if required outside of Civic Office hours), Runnymede Civic Centre, Station Road, Addlestone, KT15 2AF
  - Chertsey Library, Guildford Street, Chertsey, Surrey, KT16 3BE
  - Egham Library, High Street, Egham, Surrey, TW20 9EA
  - New Haw Community Library, The Broadway, New Haw, Surrey KT15 3HA
  - Virginia Water Community Library, 6 Station Parade, Virginia Water GU25 4AB

1.11 Details of library opening times can be found on the Surrey County Council website at <https://www.surreycc.gov.uk/libraries> .