

Hackney Carriage/Private Hire fees - with effect from 1 April 2022

Vehicle applications			
Hackney Carriage Vehicle Licence (inclusive of railway station rank rental cost)		£ 307.00	
Private Hire Vehicle Licence		£ 199.00	
Temporary vehicle licence			
Temporary Hackney Carriage/Private Hire Vehicle Licence for 14 days (extendable to 28 days) when the licence is for a replacement vehicle provided by a specialist company while accident damage repair is being carried out on a currently licensed Hackney Carriage or Private Hire Vehicle		£ 119.00	
Changes to licence			
Change of vehicle during the licensing period (i.e. TRANSFER to replacement vehicle for balance of licence period – existing plate must be returned)		£ 93.00	
Change of vehicle licence during the licensing period (eg. from Private Hire to Hackney Carriage)		£ 93.00	
Change of drivers licence during the licensing period (e.g. from Private Hire to Hackney Carriage)		£ 34.00	
Drivers licence NEW applications			
Combined Hackney Carriage / Private Hire Drivers Licence or Private Hire Drivers Licence		3 Years £ 463.00	
		1 year £ 237.00	
Drivers licence RENEWAL			
Combined Hackney Carriage / Private Hire Drivers Licence or Private Hire Drivers Licence		3 Years £ 398.00	
		1 Year £ 170.00	
Private Hire Operator's Licence – 5 Year Licence		1 Year Licence	
1 vehicle	£ 523.00	1 vehicle	£ 178.00
2-5 vehicles	£ 537.00	2-5 vehicles	£ 191.00
6-20 vehicles	£ 687.00	6-20 vehicles	£ 241.00
21-40 vehicles	£ 654.00	21-40 vehicles	£ 309.00
41-60 vehicles	£ 722.00	41-60 vehicles	£ 375.00
61-80 vehicles	£ 789.00	61-80 vehicles	£ 443.00
81-100 vehicles	£ 856.00	81-100 vehicles	£ 511.00
Pre application and other charges			
Failure to keep inspection appointment / comply with renewal procedures		£ 50.00	
Hackney carriage driver knowledge test.		£ 72.00	
Private hire driver knowledge test.		£ 55.00	
Private hire operator knowledge test.		£ 55.00	
New driver's information pack		£ 25.00	
Disclosure & Barring Service (DBS) fixed fee (£40) plus processing charges £18.50 Runnymede Borough Council and £9 Surrey County Council.		£ 67.50	

Any change of vehicle during the licensing period will be charged at the appropriate vehicle licence rate. If you do not pass a knowledge test the fee is payable again for a retest.

Please note - Credit will not be given for any unexpired period of vehicle or drivers licences if the licence is surrendered.

Alcohol and Entertainment

Premises Licence/Club Certificate– Application NEW	FLRA 5876
Premises Licence/Club Certificate – Variation,	FLRA 5881
Premises/DPS or transfer	FLRA 5881
Copy of Licence	FLRA 5881
Premises Licence – Annual Fee- Invoiced from Finance	FLRA 5878
Temporary Event Notice	FLRA 5882
Criminal Records Bureau Checks	FLRA 5059
Personal Licence – Application	FLRA 5880
Copy of Personal Licence	FLRA 5880

Gambling Licences

Gaming and Amusements Permits	FLRG 5478
Bingo and Adult Gaming Centre Licences	FLRG 5894
Betting Premises Licences	FLRG 5896
Family Entertainment Centre	FLRG 5898
Small Lotteries & Gaming Act	FLRG 5478
Other Licences	FLRO 5866
Registration Fees	FLRO 5868

Private Hire/Hackney Carriage

Private Hire/Hackney Carriage Vehicle Licensing/Relicensing	FLRT 5886
Self-Adhesive Licence Plate	FLRT 5886
Temporary HC/PH Vehicle Licence for period of 28 days	FLRT 5886
Change of vehicle in Licensing Period	FLRT 5887
All 1 Year Licences require prior written approval	
Drivers Licence (New) 1 Year	FLRT 5840
Drivers Licence (New) 3 Year	FLRT 5841
Drivers Licence Renewal 1 Year	FLRT 5843
Drivers Licence Renewal 3 Year	FLRT 5844
Criminal Record Checks	FLRT 5059
All 1 Year Licences require prior written approval	
Private Hire Operators Licences 1 Year	FLRT 5846
Private Hire Operators Licences 5 Year	FLRT 5847
Copy of licence	FLRT 5891
Taxi Info Packs / Knowledge test re-sits	FLRT 5893
Dr Hinton's invoice	FLRT 2374

Other Licences & Registrations

Riding Establishment	FLRO 5866
Animal Boarding Establishments	FLRO 5866
Dog Breeding	FLRO 5866
Pet Shop Licence	FLRO 5866
Vets Fee	FLRO 5870
Scrap Dealers & Collectors	FLRO 5867
Pavement Licence	FLRO 5852
Acupuncture / Tattoo/ Body Piercing Registrations	FLRO 5868
Smoking PenaltyFLR5478	EOCC 5678

