

Bay Suspensions and Parking Waivers

Suspensions

A suspension is where the restriction of a Traffic Regulation Order (TRO) allowing or disallowing an act to take place is suspended for a set time period.

Waiver certificates

A waiver certificate is where a vehicle or vehicles' (registration(s)) are given a waiver to park within an existing TRO restriction for an agreed amount of time.

Restrictions

A restriction can include:

- a limited wait free bay
- a pay and display bay or
- a yellow line.

Criteria for Considering a Request

Either a suspension or waiver certificate can be allowed in special circumstances that could include:

- maintaining public or traffic safety
- essential building or maintenance works (some exemptions already apply in these circumstances)
- furniture removals (some exemptions already apply in these circumstances)
- filming
- special events
- weddings or funerals (some exemptions already apply in these circumstances)

Before granting either it will be necessary to consider whether any such request is genuine, justified, safe and will not have a prohibitively disruptive effect on the local amenity.

Granting of either a suspension or waiver certificate is entirely at the Council's discretion.

Yellow Lines

Only in very exceptional circumstances will a waiver be issued to permit parking on a yellow line.

Fees

Charges and fees for these services are set by Surrey County Council. No refunds will be given.

	Initial Period	Initial Charge	Subsequent Period	Subsequent Charge
Suspension (each marked bay or 6m length)	up to 3 days	£65	each additional day	£10
Waiver certificate (per vehicle)	up to 3 days	£15		£5

Application

Please use the [application form](#). This can be returned by post or e-mail, full payment should be sent with postal applications. For e-mail applications we will telephone you to arrange for payment by debit or credit card.

Questions or assistance

Please telephone Parking Services on 01932 425194 or by e-mail parking@runnymede.gov.uk