

RUNNYMEDE BOROUGH COUNCIL

CONDITIONS OF LETTING

CRICKET 2008

1. Pitches are available for letting between the following dates (inclusive):-
Saturday 26th April 2008 to Sunday 21st September 2008
2. Pitches shall be marked out by the Park keeper.
3. Payment for the pitch shall be made to the Park keeper on the date of the game prior to the commencement of the game. The person in whose name this reservation has been made is solely responsible for ensuring that the appropriate payment is made as directed.
4. Payment is required in respect of each reservation of the ground, despite the alteration or cancellation of fixtures, unless the ground is previously declared by the Park keeper to be unfit for play. All verbal and telephone cancellations must be **confirmed in writing immediately thereafter**. **Cancellations must be made not later than midday on Tuesday for Wednesday fixtures and midday on Thursday for weekend fixtures prior to the game.**
5. Block bookings (10 or more consecutive bookings) are eligible to be exempt from VAT only if they are booked and paid for in advance. Such bookings cannot be refunded if they are cancelled, but may be transferred to a later date where available. Rules are set by the Inland Revenue, and more information can be obtained from the customs and excise website, or by contacting the Leisure Services department.
6. The Club reserving the pitch shall be liable for and indemnify the Council against any accident, injury or damage that may be caused to the persons or property of players or members of the public in consequence of the game.
7. The Club reserving the pitch must be in possession of their own Third Party Public Liability Insurance Policy, insuring the Club, the members and any visitors or players against any incident arising out of or in connection with this letting, such policy to be in the sum of £5,000,000 limited to any one incident unlimited in total, a copy of which must be registered with this Authority two weeks prior to the start of the season.
8. The Club reserving the pitch shall be liable for any damage caused during the game to the ground and to the changing accommodation provided.
9. The Council are not to be held responsible for any damage to the ground and to the changing accommodation provided, when this damage is as a result of the facilities being used by the Club.
10. The Council are not to be held responsible for the loss or theft of the personal property to players on or about the Recreation Ground.
11. Written confirmation of all fixtures must be obtained from the Administration & Leisure Services Department, Civic Offices, Station Road, Addlestone. (Tel: 01932 425686).
12. No collection may be taken on the ground, except with the specific consent of the Council.
13. The ground and changing accommodation must be vacated not later than 15 minutes before closing time.
14. Please note – NO SMOKING is allowed in our pavilions

I agree to the above terms and conditions.

Club _____

Signed _____ Date _____

Please return signed copy to Jackie Evans, Department of Administration and Leisure, Civic Offices, Station Road, Addlestone, Surrey, KT15 2AH