

RUNNYMEDE BOROUGH COUNCIL

CONDITIONS OF LETTING

BOWLS 2012

1. Greens are available for letting between the following dates (inclusive) :-
Saturday 28 April 2012 to Sunday 30 September 2012
2. Greens shall be marked out by the Park keeper.
3. Payment is required in respect of each reservation of the ground, despite the alteration or cancellation of fixtures, unless the ground is previously declared by the Grounds man to be unfit for play. All verbal and telephone cancellations must be **confirmed in writing immediately thereafter**. Repayment will not be made unless written confirmation is supplied.
4. Block bookings are eligible to be exempt from VAT only if they are booked prior to the start of the season. They must satisfy certain rules laid out by Customs and Excise (e.g. minimum of 10 bookings, no more than 14 days between bookings, each session takes place in the same place). Rules are set by the Inland Revenue, and more information can be obtained from the customs and excise website, or by contacting the Leisure Services department.
5. The Club reserving the green shall be liable for and indemnify the Council against any accident, injury or damage that may be caused to the persons or property of players or members of the public in consequence of the game.
6. The Club reserving the green must be in possession of their own Third Party Public Liability Insurance Policy, insuring the Club, the members and any visitors or players against any incident arising out of or in connection with this letter, such policy to be in the sum of £5,000,000 limited to any one incident unlimited in total, a copy of which must be registered with this Authority two weeks prior to the start of the season.
7. The Club reserving the green shall be liable for any damage to the ground and to the changing accommodation provided.
8. The Council are not to be held responsible for any damage to the ground and to the changing accommodation provided, when this damage is as a result of the facilities being used by the Club.
9. The Council are not to be held responsible for the loss of theft of the personal property to players on or about the Recreation Ground.
10. Written confirmation of all fixtures must be obtained from the Administration & Leisure Services Department, Civic Offices, Station Road, Addlestone Tel. 01932 425686
11. No collection may be taken on the ground, except with the specific consent of the Council.
12. The Ground and changing accommodation must be vacated not later than fifteen minutes before closing time unless alternative arrangements have been reached with the Council.
13. Please note – SMOKING is NOT allowed in our pavilions.

I agree to the above terms and conditions.

CLUB _____

SIGNED _____ DATE _____

Please return signed copy to Diana Cuell, Department Of Administration and Leisure, Runnymede Civic Centre, Station Road, Addlestone, Surrey KT15 2AH