

**British Standard 6465-1 2006**

**Scale of Provision of Sanitary Appliances**

These notes are only intended as a guide. This advice is not intended to be a definitive guide to, nor substitute for, the relevant law. For further detailed information please refer to BS 6465-12006 and the other relevant legislation and British Standards.

The table below is the minimum number of sanitary conveniences and washing stations which should be provided in offices, shops, factories, and other non domestic premises used as a workplace

**Sanitary appliances for female staff and for male staff where urinals are not installed**

Number of people at work	Number of water closets	Number of wash stations
1 – 5	1	1
6 – 15	2	2
16 – 30	3	3
31 – 45	4	4
46 – 60	5	5
61 – 75	6	6
76 – 90	7	7
91 – 100	8	8
Above 100	8 plus 1 wc and washbasin for every unit or fraction of 25 persons	

In the case of sanitary accommodation used only by men, the following table may be followed if desired, as an alternative. A urinal may be either an individual urinal or a section of urinal space which is at least 600mm long.

Number of men at work	Number of wcs and washbasins	Number of urinals
1 – 15	1	1
16 – 30	2	1
31 – 45	2	2
46 - 60	3	2
61 - 75	3	3
76 - 90	4	3
91 - 100	4	4
100+	4 plus 1 wc, urinal and washbasin for every unit or fraction of a unit of 50 males	

Extra facilities should be provided where work activities result in heavy soiling of the face, hands, and forearms.

Where facilities provided for workers are also used by the public, the number of conveniences and washing stations

should be increased, to ensure workers can use the facilities without undue delay.

**Licensed pubs, bars, nightclubs and discos**

Appliances	For Male Customers	For Female Customers
W.C.'s	2 for up to 150 males plus one for every additional 200 males or part thereof. 2 for up to 40 males where urinals are not provided	2 for up to 25 females plus 1 for every additional 25 females up to 200 plus 1 for every additional 35 females or part thereof.
Urinal	1 for every 50 males up to 200 plus 1 for every additional 70 males or part thereof.	N/A
Wash Basin	1 per W.C. and in addition 1 per 5 urinals or part thereof.	1 plus 1 per 2 W.C.'s
Bucket / Cleaners sink	Adequate provision should be made for cleaning facilities including at least one bucket/cleaners' sink.	

- Note 1 Occupancy should be calculated at the rate of 4 persons per 3m<sup>2</sup> of effective drinking area (EDA)
- Note 2 A ratio of 50% male customers to 50% female customers should be assumed.
- Note 3 Attention is drawn to the Workplace (Health, Safety and Welfare) Regulations 1992 for staff toilet provision.
- Note 4 Toilets for the disabled should be provided in accordance with Clause 7 BS 6465-12006.
- Note 5 Public Houses with restaurants should provide facilities as for restaurants and other areas where seating is provided for eating or drinking.
- Note 6 Where unisex toilets are provided, WCs should be in self-contained toilets with full height walls and doors.

**Shops and shopping malls Areas in excess of 1000m<sup>2</sup>**

Appliances	Males	Females
W.C.	1 per 500 males; plus 1 for every additional 1000 males or part thereof. Where urinals are used, WC numbers to be half of those used for females	1 per 100 females up to 500, plus 1 per every additional 200 females or part thereof.
Urinal	2 for up to 500 males,	

	plus 1 for every additional 500 males or part thereof.	
Wash basins	1 per WC, plus 1 per 5 urinals or part thereof.	1 plus 1 per 2 WCs or part thereof.
Bucket / Cleaners sink	Adequate provision should be made for cleaning facilities including at least one bucket/cleaners' sink.	

- Note 1 Where unisex toilets are provided, WCs should be in self-contained toilets with full height walls and doors.
- Note 2 Toilets for the disabled should be provided in accordance with Clause 7 BS 6465-12006.
- Note 3 Toilets for customers should include nappy changing facilities where necessary.
- Note 4 Consideration should be given to providing an area for mothers to breast feed.
- Note 5 Attention is drawn to the necessity to provide facilities for the disposal of sanitary dressings.
- Note 6 Attention is drawn to the Workplace (Health, Safety and Welfare) Regulations 1992 for staff toilet provision.

**Hotels and Guest Houses and similar accommodation**

It will rarely be desirable to limit the scale of sanitary provision to the minimum requirements. Excessive travel from bedrooms, public rooms, and the main entrance to sanitary accommodation should be avoided. Where bedrooms are not provided with their individual sanitary accommodation, separate provision should be made on each floor.

Urinals should be provided in the male sanitary accommodation serving public rooms, and washing facilities should be provided in close proximity to all WC's and urinals.

Type of accommodation	Appliances	Number required	Remarks
Bedroom with en-suite accommodation	Bath or shower, WC and washbasin	1 per bedroom	
Bedrooms without en suite accommodation	WC	1 per 9 persons	
	Washbasin	1 per bedroom	1 per 4 persons in dormitories
	Bathroom	1 per 4 persons	Containing bath or shower, washbasin

			and additional WC
Cleaners' room	Cleaners sink	1 per 30 bedrooms	At least one per floor

- Note 1 Attention is drawn to the Workplace (Health, Safety and Welfare) Regulations 1992 for staff toilet provision.
- Note 2 Toilets for the disabled should be provided in accordance with Clause 7 BS 6465-12006.
- Note 3 Attention is drawn to the necessity to provide facilities for the disposal of sanitary dressings.
- Note 4 Bathrooms should be preferably en suite. Sanitary facilities that are not en suite should be close to bedrooms. A clearly marked drinking water supply should be provided in each bathroom.

**Restaurants and other areas where seating is provided for eating and drinking**

Appliance	For male customers	For female customers
WC	2 for up to 150; plus 1 for every additional 250 or part thereof 2 for up to 50 if urinals are not provided	2 for up to 30 females; plus 1 for every additional 30 up to 120 plus 1 for every additional 60 or part thereof
Urinals	1 per 60 males or part thereof up to 120; plus 1 for every additional 100 or part thereof	N/A
Wash Hand Basins	1 per WC, plus 1 per 5 urinals or part thereof.	1 per wc

- Note 1 Where unisex toilets are provided, WCs should be in self-contained toilets with full height walls and doors.
- Note 2 Attention is drawn to the Workplace (Health, Safety and Welfare) Regulations 1992 for staff toilet provision.
- Note 3 Attention is drawn to the necessity to provide facilities for the disposal of sanitary dressings.
- Note 4 A ratio of 50% male customers to 50% female customers should be assumed.
- Note 5 Toilets for the disabled should be provided in accordance with Clause 7 BS 6465-12006.
- Note 6 Establishments with up to 25 seats should provide as a minimum one wheelchair accessible unisex

toilet, which may be used by both staff and customers.

- Note 7 Sanitary facilities for staff in establishments with more than 25 seats should in addition to and separate from sanitary facilities for customers.
- Note 8 All toilets in food business premises should be separated by a lobby from food eating and preparation areas.
- Note 9 The toilets for kitchen and serving staff should be conveniently situated in relation to the kitchen and the servery.

**Nursery Schools and Play Schools**

WC's	1 per 10 pupils (not less than 4)
Wash Hand Basins	1 per WC/urinal
Deep sink, bath or shower	1 per 40 pupils

- Note 1 Toilets for the disabled should be provided in accordance with Clause 7 BS 6465-12006.
- Note 2 Separate staff facilities should be provided except that facilities for disabled staff may be shared with pupils
- Note 3 Attention is drawn to the Workplace (Health, Safety and Welfare) Regulations 1992 for staff toilet provision.



**GENERAL ADVICE FOR THE PROVISION OF SANITARY FACILITIES IN NON-DOMESTIC PREMISES**



**Technical Services Department  
Environment Protection Division  
Runnymede Borough Council  
Runnymede Civic Centre  
Station Road  
Addlestone, Surrey. KT15 2AH**

**Telephone No: (01932) 838383**