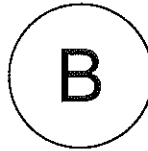


**TO FIND OUT WHETHER
PLANNING PERMISSION
IS REQUIRED**



RUNNYMEDE BOROUGH COUNCIL

**Please note this form is ONLY for Class B
(The enlargement of a dwellinghouse consisting of an addition or alteration to its roof)**

Name:

Address:

Post Code:

Tel No (daytime):

(evening):

Address of Proposed Development (if different from above)

Description of Proposed Works

Please return to the Director of Technical Services, Development Control, Runnymede Borough Council, Civic Offices, Station Road, Addlestone, Surrey KT15 2AH (01932 838383)

This form is about Planning Permission only and advice about Building Regulations should be sought from the Building Control Section at the address and telephone number given above

For Office Use Only

Site History

Previous Applications:

**Permitted Development
Rights Removed?**

Yes

No

Listed Building?

Conservation Area?

ABOUT YOUR HOME

	Yes	No
Is it detached?	<input type="checkbox"/>	<input type="checkbox"/>
Is it mid terraced or semi-detached?	<input type="checkbox"/>	<input type="checkbox"/>
Is it end of terrace?	<input type="checkbox"/>	<input type="checkbox"/>
Is it a flat or maisonette? (If YES, planning permission probably required)	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
1. Has the roof/loft space been extended/enlarged since it was first built?	<input type="checkbox"/>	<input type="checkbox"/>

If YES:

What are the dimensions of the existing roof/loft extension/enlargement(s)? (Please stated in metres – external dimensions)

Existing extension	Eaves	Height	Depth	Width
eg. Dormer	2.0m	2.5m	3.3m	3.7m

	Yes	No
2. Has the property been extended since it was first built?	<input type="checkbox"/>	<input type="checkbox"/>

If YES:

What are the dimensions of the other extension(s)? Please state in metres – external dimensions (NB – heights to be taken from external ground level)

Existing extension	Height to eaves	Height to ridge	Length	Width
eg. Single story rear extension	2.2m	1.5m	3.8m	3.5m

ABOUT THE PROPOSED WORKS

What is the size of the proposed roof/loft extension/enlargement(s)? (Please state in metres – external dimensions)

Description	Length	Width	Height to Ridge	Height to Eaves	Average Height if Flat Roof
eg. Loft conversion	3.1m	2.8m	3.4m	2.3m	N/A

	Yes	No
3. Will all new side windows in the roof/loft alteration/enlargement be obscurely glazed?	<input type="checkbox"/>	<input type="checkbox"/>
4. Will any opening windows in any side elevations be over 1.7 metres above floor level (from the floor of the room(s) which they are going to be installed)?	<input type="checkbox"/>	<input type="checkbox"/>
5. Would the above proposal meaning moving/altering a chimney, flue, soil or vent pipe? If yes please include in sketch plan	<input type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed extension/outbuilding be higher than the existing dwelling?	<input type="checkbox"/>	<input type="checkbox"/>
7. Does the proposal including any balconies or verandas?	<input type="checkbox"/>	<input type="checkbox"/>
8. Does the proposal include any raised platforms? eg decking, if yes please include dimensions in sketch plan	<input type="checkbox"/>	<input type="checkbox"/>

SKETCH PLAN

Please provide a sketch plan like the one below showing all the details shown (in metric)

Plan A (floor plan)	Plan B (elevation plan)
<p>A Show all existing extensions to the property</p> <p>B Show all the properties boundaries</p> <p>C Indicate position of additional windows in proposal</p> <p>D Indicate location of proposed balconies, verandas or raised platforms</p> <p>E Indicate the position of the roof extension and show the direction of the existing ridge</p>	<p>A1 Show all existing extensions to the property</p> <p>A2 Show all proposed extensions to the roof</p> <p>A3 Indicate location of proposed new windows and sizes</p> <p>A4 Indicate location of all proposed balconies, verandas or raised platforms</p> <p>A5 Indicate distance between bottom of proposed enlargement/extension and eaves</p>
<p>Indicate ALL road(s)/Footpath(s)</p>	<p>Indicate which view eg. side elevation</p>

YOUR SKETCH PLANS



Notes:	FOR OFFICE USE
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Planning Permission Required?

YES

NO