

Progress in achieving target savings - Corporate Management Committee 27 May 2010

	Target Saving £	Latest projections of savings likely to be achieved						Comment	Completed	G	A	R	
		2009/10 £	2010/11 £	2011/12 £	2012/13 £	2013/14 £	*						
4 Committee/Admin restructure	15,000	15,000	15,000	15,000	15,000	15,000	15,000	Completed	The restructuring has been implemented and the saving will be achieved.	15,000	0	0	0
6 Defer parking machine replacement contribution		10,000	10,000	0	0	0	0	Completed	No machines will be replaced in 2009/10 so there will be no contribution to the replacement reserve. This is a short-term saving. As planned, the machines are expected to be replaced in 2011/12 which means that the annual contribution to reserves will be reinstated in 2011/12.	0	0	0	0
9 Further procurement savings	15,000	21,800	21,800	21,800	21,800	21,800	21,800	Completed	The use of a Buying Solutions (OGC) contract for telephone calls will attract an additional discount of 15% which is expected to yield annual savings of £2,800. A Buying Solutions agreement has also been used to reduce Microsoft licenses by £19,000. Officers are pursuing other initiatives with a view to achieving further savings.	15,000	0	0	0
15 Rationalisation of community transport fleet	10,000	30,100	15,000	15,000	15,000	15,000	15,000	Completed	Using the fleet for Surrey County Council contracts has outperformed the saving target.	10,000	0	0	0
16 CEO efficiency savings	5,000	5,000	5,000	5,000	5,000	5,000	5,000	Completed	Staffing restructurings have achieved these savings.	5,000	0	0	0
18 ELC savings from football pitches (Budget Book p.65)	45,000	0	9,600	34,200	44,600	44,600	44,600	Completed	On 19 March 2009 the Leisure and Environment Committee resolved to accept the bid from Azzurri Sports and Leisure Ltd to manage the five-a-side football pitches at the Egham Leisure Centre. This is expected to save £44,600 in a full year with effect from 2012/13 compared with the in-house arrangements (see Budget Book page 65).	45,000	0	0	0
20 Reduced expenditure at Leisure Centres	5,000	5,000	5,000	5,000	5,000	5,000	5,000	Completed	The budget was reduced by £5,000 with effect from 2009/10.	5,000	0	0	0
21 Rationalisation of marketing at Leisure Centres	6,000	15,700	15,700	15,700	15,700	15,700	15,700	Completed	The marketing post has been deleted and the duties transferred to other posts. This is expected to produce a saving of £15,700 at the two leisure centres in a full year.	6,000	0	0	0
23 Deletion of DTS administrative post	15,000	15,000	15,000	15,000	15,000	15,000	15,000	Completed	As reported in the 2009 Annual Workforce Plan, a part-time post in the Administration Section of the Technical Services Department has been deleted from the establishment, yielding a saving of £15,000.	15,000	0	0	0
24 Out of hours noise service	10,000	10,000	10,000	10,000	10,000	10,000	10,000	Completed	The service was discontinued with effect from 1 April 2009, thereby achieving the planned saving. As reported to the Leisure and Environment Committee on 22 January 2009, Officers will endeavour to provide some cover in-house should the need arise.	10,000	0	0	0
25 Increased income from Community Halls – better utilisation	15,000	15,000	15,000	15,000	15,000	15,000	15,000	Completed	Charges were increased with effect from 1 April 2009 in order to achieve the target.	15,000	0	0	0
26 Leisure development and tourism/"Visit Surrey" subscription	10,000	10,000	10,000	10,000	10,000	10,000	10,000	Completed	This provision was removed from the 2009/10 budget. However, the savings from the subscription were insufficient to achieve the savings and they will be achieved through cutting costs throughout the Leisure Development and Play and Youth budgets.	10,000	0	0	0
27 Safer Runnymede speed camera initiative	4,000	4,000	4,000	4,000	4,000	4,000	4,000	Completed	The costs of the speed camera initiative were transferred to Surrey Police but Surrey Police withdrew their contribution of £30,000 towards Safer Runnymede thereby negating any savings.	4,000	0	0	0
28 Teleconomy surveys	2,000	1,500	2,000	2,000	2,000	2,000	2,000	Completed	The contract has been terminated.	2,000	0	0	0
29 Trade Refuse - restructuring charges	30,000	30,000	30,000	30,000	30,000	30,000	30,000	Completed	A new charging regime was implemented from 1 April 2009 to achieve the targeted amount.	30,000	0	0	0
30 Training budget	15,000	18,000	18,000	18,000	18,000	18,000	18,000	Completed	The budget was reduced by £15,000 in 2009/10 and at outturn stage a reduction of £18,000 had been achieved.	15,000	0	0	0
31 July 2009 pay award (1% instead of forecast 2%)	160,000	120,000	160,000	160,000	160,000	160,000	160,000	Completed	The award of 1% following the national agreement achieved the saving of £120,000 compared with the original budgetary provision for a 2% award.	160,000	0	0	0
32 Suspending PRP		0	150,000	150,000	0	0	0	Completed	Approved by Council on 15 October 2009	0	0	0	0
33 July 2010 pay award (0.5% instead of forecast 2%)	204,000	0	153,000	204,000	204,000	204,000	204,000	Completed	Approved by Council on 15 October 2009	204,000	0	0	0
34 Council Tax and Business Rates	13,000	20,000	20,000	20,000	20,000	20,000	20,000	Completed	Increased summons and liability order costs were approved by the Magistrates in May 2009. The saving in 2009/10 exceeded the targeted increase in income.	13,000	0	0	0
37 Close 2 day centres over Christmas	4,000	5,900	5,900	5,900	5,900	5,900	5,900	Completed	This was implemented in time to achieve a saving over Christmas 2009. In addition to the saving of £4,000 on day centre costs, this will also reduce the cost of dial-a-ride by £1,900.	4,000	0	0	0
38 Day centre staffing	13,500	8,400	10,200	10,200	10,200	10,200	10,200	Completed	Impact of the restructuring of hours and overtime following staff changes.	13,500	0	0	0
40 Community alarms - call-out allowance	2,000	1,300	2,600	2,600	2,600	2,600	2,600	Completed	This saving was implemented in 2009/10 so the reduction in the budget has been achieved earlier than originally anticipated. Savings in 2009/10 were £1,300.	2,000	0	0	0
41 Community alarms - alarm maintenance	2,000	8,500	8,500	8,500	8,500	8,500	8,500	Completed	The provision for alarm maintenance and purchase of new units has been reduced by £8,500. This reduction was achieved in full in 2009/10.	2,000	0	0	0
44 Benefits visiting officer	17,000	17,000	17,000	17,000	17,000	17,000	17,000	Completed	This post has been deleted from the establishment.	17,000	0	0	0
45 Licensing general office expenses	1,500	1,500	1,500	1,500	1,500	1,500	1,500	Completed	The budgetary provision has been reduced.	1,500	0	0	0
46 Car Park equipment	5,000	5,000	5,000	5,000	5,000	5,000	5,000	Completed	The provision for the purchase of car park equipment has been reduced by £5,000. This reduction was achieved in full in 2009/10.	5,000	0	0	0
47 Democratic Representation	4,000	5,900	4,000	4,000	4,000	4,000	4,000	Completed	The budgetary provision for refreshments has been reduced by £3,400 in 2009/10 and this will increase to £4,000 in 2010/11. Additional savings in 2009/10 of £2,500 will be achieved because the provision for training will not be fully utilised.	4,000	0	0	0
48 Council Tax postage	10,000	8,200	10,000	10,000	10,000	10,000	10,000	Completed	Achieved by using the NFI data matching exercise rather than a postal survey.	10,000	0	0	0
50 July 2010 pay award (0% instead of 0.5%)	62,000	0	47,000	62,000	62,000	62,000	62,000	Completed	Approved by Corporate Management Committee on 4 February 2010	62,000	0	0	0
Action already completed	700,000	407,800	795,800	876,400	736,800	736,800							

1 Safer Runnymede - increased subscriptions	30,000	0	30,000	30,000	30,000	30,000	A	Discussions with Elmbridge, Epsom & Ewell and Wentworth Estate are continuing.	0	0	30,000	0
2 Joint working	50,000	0	25,000	50,000	50,000	50,000	A	The aim is to have a new contractor in place to maintain Runnymede and Spelthorne buildings, managed by RBC, by April 2011.	0	0	50,000	0
3 Reduced catering subsidy	5,000	0	1,000	3,500	4,000	4,000	A	The catering contractor has agreed to a phased withdrawal of the Council's subsidy. This will yield budgetary savings of £4,600 in 2009/10, increasing to £10,000 in 2010/11, £12,500 in 2011/12 and £13,000 per annum thereafter. The planned annual saving was £5,000. However, the savings have been offset by the increased cost of providing free beverages in the tea points. This will reduce future net savings to £4,000 per annum.	0	0	5,000	0
5 Land Charges - reduced volumes	10,000	33,700	5,000	5,000	10,000	10,000	A	A marketing initiative was undertaken during 2009/10 and there are some signs of volume recovery. An increase in search fee income and savings on the salary budget achieved savings of £33,700 in 2009/10.	0	0	10,000	0
7 Reduced strategic maintenance provision	50,000	0	0	0	0	0	R	The original target was to achieve a saving of £78,000 in 2009/10, reducing to £50,000 in subsequent years. The maintenance programme has been reduced but this has only related to planned works that have been charged to the capital programme. So there will be no revenue savings. The 2009/10 outturn showed an increase in the cost of reactive works charged to the revenue budget.	0	0	0	50,000
8 Review of asset management plan	125,000	0	0	25,000	25,000	125,000	R	Revenue savings of £25,000 were originally programmed to be achieved by 2010/11 through accelerated asset disposals or leases. This is unlikely to be achieved before 2011/12 owing to market conditions. A new asset management plan will be reported to EDC in June 2010.	0	0	0	125,000
10 Provision for restructuring opportunities	100,000	24,500	40,000	60,000	80,000	100,000	A	Savings to date have been achieved from restructurings when posts have become vacant.	0	0	100,000	0
11 5% reduction in grants budget	20,000	10,000	10,000	20,000	20,000	20,000	G	The general provisions for Community Services related grants and Leisure related grants have each been reduced by £5,000 so the planned savings are on target.	0	20,000	0	0
12 Revenues restructuring	20,000	0	0	0	20,000	20,000	A	Work has already commenced to achieve this saving by 2012/13.	0	0	20,000	0
13 QEH disposal	25,000	12,700	12,700	25,000	25,000	25,000	A	There will be no savings from disposal in 2009/10 although a £12,700 saving on holding costs has been achieved. The premises have been marketed and a report recommending sale will be presented to EDC in June 2010.	0	0	25,000	0
14 Revenue impact of reduced capital spend	5,000	1,500	2,000	3,000	5,000	5,000	A	This saving was based on reducing the capital programme by £100,000 and thereby achieving additional investment income of £5,000 assuming interest rates of 5%. The capital programme was reduced by £100,000 but, in view of the reduction in interest rates, the short-term revenue benefit will only be £1,500.	0	0	5,000	0
17 10% reduction in overtime	15,000	0	15,000	15,000	15,000	15,000	G	Proposals to be developed.	0	15,000	0	0
19 Discretionary income increased above inflation	45,000	0	5,000	15,000	45,000	45,000	A	Income from cemeteries' fees and charges was increased by £20,200 more than inflation in the 2009/10 budget as a result of the decision to increase charges by between 10% and 25%. However, the number of burials has declined and the income target will not be achieved. The outlook is uncertain. Allotment income is expected to achieve £5,000 increase in 2010/11.	0	0	45,000	0
22 Reduced cost of public notices	25,000	0	0	0	0	0	R	This saving is dependent on a change in legislation.	0	0	0	25,000
35 Publications	1,000	0	1,000	1,000	1,000	1,000	G	Measures are being taken to achieve this saving.	0	1,000	0	0
36 Inflation on prices	100,000	0	100,000	100,000	100,000	100,000	G	The Financial Forecast approved on 30 October 2008 included a provision for 3% inflation on prices. However, the inflationary provision included in the 2010/11 budget that was approved in February 2010 was only 1%. This has achieved the required saving.	0	100,000	0	0
39 Community alarms income	10,000	0	0	0	0	0	G	Additional income from introducing a flat rate charge. The anticipated savings have been included in line 55.	0	10,000	0	0
42 Cemeteries	20,000	15,000	20,000	20,000	20,000	20,000	A	Prices were increased on 1 April 2009 but the number of burials reduced compared to 2008/09. There is some evidence of increased demand again.	0	0	20,000	0
43 Benefits external audit fee	10,000	0	0	0	0	0	R	The reduction in the KPMG fee for auditing the Benefit Subsidy claim is now only expected to reduce by £5,600. Unfortunately, this will be offset by a charge from the Audit Commission for CAA work.	0	0	0	10,000
49 New capital receipts	61,000	0	0	41,000	61,000	61,000	R	This assumes that disposals of land not already in the Financial Forecast will yield £2 million during 2011.	0	0	0	61,000
51 July 2011 pay award (0% instead of forecast 2%)	265,000	0	0	200,000	265,000	265,000	G	Approved by Corporate Management Committee on 4 February 2011	0	265,000	0	0
52 Charitable Trust for Sports Centres	150,000	0	0	150,000	150,000	150,000	G	Action in hand with a target date of April 2011.	0	150,000	0	0
53 Reduced hours at Addlestone Leisure Centre	50,000	0	20,000	50,000	50,000	50,000	G	Action in hand with a target to commence the new arrangements in September 2010.	0	50,000	0	0
54 Community Services - deletion of vacant posts	14,000	14,000	14,000	14,000	14,000	14,000	G	Deletion of two vacant driver posts has achieved this saving.	0	14,000	0	0
55 Community alarms - careline income	7,500	7,500	12,200	14,200	30,200	30,200	G	Increased careline charges. The new policy will substantially increase the projected income.	0	7,500	0	0
56 New recycling contract	280,000	0	70,000	377,700	377,700	353,200	G	The contract has been awarded to Biffa Waste Services wef February 2011. Surrey CC has confirmed that a recycling credit will be paid for food waste and additional grant from them is anticipated.	0	280,000	0	0
57 Charging for planning advice	25,000	0	25,000	25,000	25,000	25,000	G	A committee report will be presented in June with implementation planned from September 2010.	0	25,000	0	0
58 Grounds maintenance - reduction of one post	10,000	0	10,000	10,000	10,000	10,000	G	Already implemented.	0	10,000	0	0
59 Review Council structure	300,000	0	0	0	300,000	300,000	R	Subject to further report to Committee in June 2010.	0	0	0	300,000
60 Parks & Open Spaces: staggered hours/inourcing	50,000	0	0	50,000	50,000	50,000	G	Action in hand with a target to achieve the savings by April 2011.	0	50,000	0	0
Work in progress	1,878,500	118,900	417,900	1,304,400	1,782,900	1,878,400						
Total projected savings	2,578,500	526,700	1,213,700	2,180,800	2,519,700	2,615,200			700,000	997,500	310,000	571,000

* Risk indicators	
R = Red	571,000
A = Amber	310,000
G = Green	997,500
Completed	700,000
	2,578,500