

SURREY PARTNERSHIP ANALYSIS TABLE AS AT 4TH NOVEMBER 2010

TABLE 1: TACTICAL/SERVICE DELIVERY PARTNERSHIPS

SERVICE AREAS	CURRENT/EXISTING PARTNERSHIPS (YELLOW = PROPOSAL IN DEVELOPMENT)	PARTICIPATING PARTNERS	ESTIMATED SAVINGS (WHERE APPLICABLE)	COMMENTS (SUCCESSES, FAILURES, ISSUES, ETC)
Housing	Surrey and Hants Improvement Partnership: Empty Homes project	<ul style="list-style-type: none"> • Elmbridge • Runnymede • Rushmoor • Hart • Guildford • Surrey Heath • Spelthorne • Waverley • Woking 	This partnership has levered funding towards insulation works to properties. It has also provided training for officers and established a web site for tackling empty homes	Joint working arrangements to tackle empty homes and improve energy efficiency for difficult to heat properties. The project has received grant funding from Government Office of the South East/Regional Housing Board for a range of initiatives, including an energy efficiency grant scheme, an empty homes website, and an equity release scheme (not all of the partners have taken this up). The initiative is coming to an end but has successfully attracted funds to Runnymede for energy efficiency as well as leading to improvements in the management of empty homes.
	Rough sleepers initiative (Homeless Outreach and Support Team - HOST)	<ul style="list-style-type: none"> • Guildford • SCC Supporting People team • Stoneham Housing Association 	There is a social cost of people sleeping rough, with increased work for the police and others through tackling anti-social behaviour.	The partnership has been successful in responding to rough sleeping in the borough. Fewer people sleep rough as a result, and move off the streets more quickly. Funded by CLG grant so at risk from April 2011. Supporting People funding will be cut at the end of March 2011.
	Emergency Winter Weather Provision for Rough Sleepers	<ul style="list-style-type: none"> • Woking BC • Guildford BC • Waverley BC • Woking Churches • York Rd Project Woking • HOST (Guildford) 	Shared costs. Grants received from Guildford and Woking Crime Disorder Reduction Partnerships	New initiative for winter 2009/10. Very successful and very necessary given the severe weather. Operated for 40 nights between December 2009 and March 2010.
	Housing and Employment Local Partnership (HELP)	<ul style="list-style-type: none"> • Elmbridge • Tandridge • Mole Valley • Epsom & Ewell • Reigate & Banstead 		
	Joint Registered Social Landlords forum	<ul style="list-style-type: none"> • Runnymede • Spelthorne 	By sharing the Forums Officers have managed to reduce time spent on this but no £ savings made	

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	Surrey Supporting People Partnership (Commissioning Body) - housing support for vulnerable people	<ul style="list-style-type: none"> • All boroughs and districts • SCC • Surrey Probation Service • Surrey NHS Trust 		This Partnership evolved from the introduction of Supporting People Grant. It has made no savings locally but the County may have seen greater economies on Supporting People grant as a result of the partnership.
	Youth Homeless Protection Panel - newly set up to deal with cases of youth homelessness	<ul style="list-style-type: none"> • Runnymede • Guildford 	We may eventually save on Bed and Breakfast charges if this is successful.	
	Court desk services providing people who are facing court action with advice. Funded by homeless grants and based in the court.	<ul style="list-style-type: none"> • Runnymede • Runnymede CAB • Spelthorne • Hounslow 	The Partnership managed to attract Govt grant of £10,000 a year and has helped to reduce homeless and B&B cases. However ongoing grant not certain.	
	Homelessness Task Group	<ul style="list-style-type: none"> • Runnymede • Spelthorne 	No £ savings but benefits of working together to share good practice and expertise.	This group works together on initiatives designed to reduce homelessness
	Partnership cluster looking at joint working opportunities re: stock management (soft market testing local providers)	<ul style="list-style-type: none"> • Guildford • Waverley • Woking 		Potentially completed
Housing Options/ Assessments	Joint commissioning of Strategic Housing Market Assessments (East Surrey Strategic Housing Appraisal)	<ul style="list-style-type: none"> • Elmbridge • Epsom & Ewell • Reigate & Banstead • Tandridge • Mole Valley 		
	Joint commissioning of Strategic Housing Market Assessments	<ul style="list-style-type: none"> • Surrey Heath • Rushmoor • Hart 		
	Joint-procurement of Sub-Regional Assessment and Housing Needs Survey - working together on the understanding of a Strategic Housing Market Area Assessment	<ul style="list-style-type: none"> • Guildford • Waverley • Woking 	Yes, but not quantifiable	Completed
	Housing Options for Older People Service (HOOPS)	<ul style="list-style-type: none"> • Reigate & Banstead • Epsom & Ewell • Mole Valley • Tandridge • Anchor Housing Trust 		
	Surrey mobility scheme - partnership agreement that allows for local authority to rehouse cases on a reciprocal basis, used for high need cases.	<ul style="list-style-type: none"> • All districts and boroughs 	Can help to prevent use of B&B but difficult to quantify a £ saving	
	National witness mobility scheme - partnership agreement to rehouse witnesses who feel threatened during court proceeding and need to move	<ul style="list-style-type: none"> • All districts and boroughs plus other authorities 	No direct £ savings but benefits the justice system who are able to get witnesses to attend court.	

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	Prolific offenders protocol - partnership agreement to share responsibility for the rehousing of ex offenders	<ul style="list-style-type: none"> • All districts and boroughs 	Can help to prevent use of B&B but difficult to quantify a £ saving	
	Choice based lettings - East Surrey Home Choice (ESHC) - operates alongside Tandridge Home Choice, wherein each authority releases at least 10% of all social rented homes that become available each year for cross-boundary moves	<ul style="list-style-type: none"> • Reigate & Banstead • Epsom & Ewell • Mole Valley • Tandridge 		
	Choice based lettings (Home Selecta)	<ul style="list-style-type: none"> • Guildford • Waverley • Hart • Rushmoor 	Government grant of £100,000 received. Savings on shared software acquisition costs in 2006. Negotiated 20% partnership discount on new "home swapper" mutual exchange software on basis all partners signed up.	Joint project to procure CBL software and also received £100k grant from Government Office South East. Procurement task completed 3 years ago. Partnership works well together. Benefited from shared expertise. Now adopting common allocation policy for both Home Selecta applicants and own applicants. This will offer the potential for future shared services re processing applications etc.
	Choice based lettings	<ul style="list-style-type: none"> • Elmbridge • Runnymede • Spelthorne • Elmbridge Housing Trust • A2Dominion 	The Project attracted a one off grant of £100,000 to share amongst partners. Further financial benefits are unlikely to occur until the local authorities /registered social landlords decide to form one choice based lettings team and allow all vacancies to go into one pot. However current partnership has lead to sharing of expertise and good practice.	Joint allocations policy in place, so applicants in all three boroughs will be assessed in the same way. Applicants will now 'bid' for an advertised vacancy rather than being allocated the next available home. Phase one entails 30% of all vacancies in each borough being made available for bids from anyone on their respective housing registers. The scheme has commenced and the steering group will ensure regular reviews.
	Joint commissioning of Gypsy and Traveller Accommodations Assessment	<ul style="list-style-type: none"> • Elmbridge • Runnymede • Spelthorne • Woking 		Partnership has now finished work.
	East Surrey Gypsy and Traveller accommodation assessment	<ul style="list-style-type: none"> • Tandridge • Reigate & Banstead • Mole Valley • Epsom & Ewell 		
	Gypsy and Traveller Needs Assessment Working Group	<ul style="list-style-type: none"> • Guildford • Surrey Heath • Waverley 	Yes, but not quantifiable	Completed
	Gypsy site management	<ul style="list-style-type: none"> • Runnymede • SCC 		Runnymede manages the two sites on behalf of SCC

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	East Surrey Trailblazer/Enhanced Options (three full time staff seconded from VT Group, the SCC Connexions Provider, to work with homeless people or those with housing needs)	<ul style="list-style-type: none"> • Elmbridge • Epsom & Ewell • Mole Valley • Reigate & Banstead • Tandridge 		Successful CLG bid
	Joint Supported Housing Panel	<ul style="list-style-type: none"> • Tandridge • Reigate & Banstead • Mole Valley 		
Housing Repairs and Maintenance	Surrey and Hants Improvement Partnership: Equity Loans Scheme	<ul style="list-style-type: none"> • Elmbridge • Runnymede • Rushmoor • Hart • Guildford • Surrey Heath • Spelthorne • Waverley • Woking • South Coast Moneyline 		
	Home Improvement Partnership - Care and Repair	<ul style="list-style-type: none"> • Guildford • Waverley 		Home Improvement agency run by Guildford and also hosted onsite at Waverley.
	Tandridge Home Improvement Agency	<ul style="list-style-type: none"> • Supporting People • Surrey Social Services • NHS Surrey 		
	Home Improvement Agency - opportunities being explored	<ul style="list-style-type: none"> • Spelthorne • Elmbridge • Runnymede • Supporting People • A2 Housing 		
	Partnership re: planned property maintenance	<ul style="list-style-type: none"> • Surrey Heath • Rushmoor 		
	Local joint tendering (currently for Energy Performance Certificate, future potential for asbestos and legionella)	<ul style="list-style-type: none"> • Guildford • Waverley • Woking 		
Tenant Services	Mediation Service - provides mediation for neighbour disputes	<ul style="list-style-type: none"> • Guildford • Runnymede • Spelthorne 		
	Surrey-wide involvement group - work collectively on tenant involvement initiatives	<ul style="list-style-type: none"> • All Surrey Districts who have a housing stock and several Registered Social Landlords 		
Affordable Housing	Rural Housing Enabler (works with rural communities providing independent advice and support, acting as a facilitator and helping them through the complicated process of providing affordable housing)	<ul style="list-style-type: none"> • Guildford • Mole Valley • Tandridge • Mount Green HA • English Rural HA • Surrey Community Action 	Financial contribution of £4000 per annum, but this facilitates local consultation and helps deliver rural housing needs surveys. It is good value for money. It would cost more to carry out this work without the partnership.	
	Blackwater Valley Network shared developments	<ul style="list-style-type: none"> • Guildford • Surrey Heath • Waverley • Bracknell Forest • Wokingham • Hart • Rushmoor 		Waverley have a nominations agreement to access new build housing in adjacent boroughs

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	PFI initiative	<ul style="list-style-type: none"> • Woking Borough Council • SCC and partners 		
Non-HRA Housing	Project to establish whether a single shared non HRA (Housing Revenue Account) housing service is possible	<ul style="list-style-type: none"> • Mole Valley • Reigate&Banstead 		
Private Sector Housing	Joint working on Annual Private Landlords Forum and the joint collection of a Private Sector Stock Condition Survey	<ul style="list-style-type: none"> • Waverley • Guildford 	£20,000	
	Surrey and Hants Improvement Partnership: Warmth for 1000	<ul style="list-style-type: none"> • Elmbridge • Runnymede • Rushmoor • Hart • Guildford • Surrey Heath • Spelthorne • Waverley • Woking • Climate Energy 		
Emergency Planning	Event Safety Team	<ul style="list-style-type: none"> • Guildford • NHS • Police • Fire and Rescue • SCC 		
	Joint Emergency Planning Officer and partnership arrangements	<ul style="list-style-type: none"> • Reigate and Banstead • Mole Valley 	1/2 fte for each partner	New partnership arrangement being advertised
	Joint Emergency Planning Officer	<ul style="list-style-type: none"> • Runnymede • Spelthorne 	£18,000 to each authority	Started 19th July.
	Joint Emergency Planning Officer and partnership arrangements	<ul style="list-style-type: none"> • Elmbridge • Epsom & Ewell 		
	Protocol between Surrey Fire and Rescue Service and Local Authority Housing 2010 - partnership agreement for work to manage the risk of fire in Houses of Multiple Occupation	<ul style="list-style-type: none"> • All districts and boroughs • Surrey Fire Service 	No savings just clarification of roles	
Refuse & Recycling	Surrey Waste Partnership promotions for home composting and Love Food, Hate Waste which are currently on-going	<ul style="list-style-type: none"> • All districts and boroughs • SCC 		
	Kitchen Waste Collection Pilot - joint funded by SLGA & WRAP	<ul style="list-style-type: none"> • Elmbridge • Guildford • Mole Valley • SCC 		This project was fully completed and many authorities have now rolled-out their own borough-wide food waste collections.

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	Joint working with Waverley BC on street scene – Portfolio Holders and senior managers have met to discuss the possibility of joint working on relevant services. Currently working up a Business Case (July 2010) with a view to relevant Executive discussions in Autumn 2010 to determine the way ahead.	<ul style="list-style-type: none"> • Guildford • Waverley 		Discussions with Members have now taken place – information gathering now underway and decisions on scope of project. There will be a risk that arrangements cannot be finalised or that costs may even increase. This needs to be looked at.
	Surrey Improvement Partnership project exploring opportunities re: back office green garden waste processing	<ul style="list-style-type: none"> • All districts and boroughs (except Reigate and Banstead, which already has a sound web based system) 		The back office garden waste project is being funded by Improvement and Efficiency South East (£60k) and a report will be presented to the Surrey Waste Partnership with proposals.
	Joint sale of glass recycle. Potential for other partners to join.	<ul style="list-style-type: none"> • Reigate and Banstead • Epsom & Ewell 	Approx £12 per tonne improvement in sale value	
	Potential to save costs on green waste gate fees	<ul style="list-style-type: none"> • Reigate & Banstead are re-tendering their contract and inviting other authorities to join 	Reigate & Banstead currently pay the lowest gate fee in the county	
	Exploring opportunities re: joint procurement of refuse vehicles, equipment and vehicle servicing arrangements, potential for a joint Transport Manager and shared opportunities in kitchen and garden waste plus depot facilities	<ul style="list-style-type: none"> • Runnymede • Spelthorne 		
Parks & Countryside	Basingstoke Canal Management	<ul style="list-style-type: none"> • Guildford • Runnymede • Surrey Heath • Woking • SCC • Hampshire 		
	Wey and Arun Canal Management	<ul style="list-style-type: none"> • Guildford • Waverley • SCC 		
	Downlands Countryside Management Project	<ul style="list-style-type: none"> • Tandridge • Reigate & Banstead • London Boroughs and City of London 		
Climate Change/ Sustainability	Environmental Grants Project	<ul style="list-style-type: none"> • Guildford • Waverley 		
	Joint Sustainable Energy Officers	<ul style="list-style-type: none"> • Elmbridge • Epsom & Ewell 		
Transport/ Concessionary Fares	Development of the Guildford hub Major scheme valued at circa £33 million	<ul style="list-style-type: none"> • Guildford Borough Council • SCC • Rail and Bus Operators • Highways Agency 		
	Development of the Reigate/Redhill hub Major scheme valued at circa £30 million	<ul style="list-style-type: none"> • Reigate & Banstead • SCC • Rail and Bus operators • Highways Agency 		

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	Airtrak	<ul style="list-style-type: none"> • SCC • Police • Highways Agency • Network Rail • BAA • Various Surrey Districts (including Spelthorne) • Government Office South East • South East England Development Agency • South East England Partnership Board 		
	Traffic Management Board	<ul style="list-style-type: none"> • SCC • Police • Highways Board 		
	Cash in Transit Joint Contract	<ul style="list-style-type: none"> • SCC • All districts & boroughs 		
	SE7 joint work re: Surrey Highways	<ul style="list-style-type: none"> • Brighton and Hove City Council • East Sussex County Council • Hampshire County Council • Kent County Council • Medway Council • Surrey County Council • West Sussex County Council 		Key agreed SE7 priorities: ICT, Waste, Special Education Facilities and Highway Maintenance and Construction
Car Parking	All district and boroughs continuing to undertake parking enforcement on behalf of SCC	<ul style="list-style-type: none"> • All districts & boroughs • SCC 		All authorities are working together on a new joint approach to on street parking
	On street parking - above could potentially result in Guildford managing the agency agreement for Waverley. Discussions with the Leader of Waverley and Deputy Leader of Guildford have occurred.	<ul style="list-style-type: none"> • Guildford • Waverley • SCC 		
	East Surrey parking enforcement	<ul style="list-style-type: none"> • Reigate and Banstead • Mole Valley • Epsom and Ewell • Tandridge 		Proposed partnership at this stage
Grounds Maintenance	Joint working re: streetscene collaboration (horticulture, grass cutting, winter maintenance) - workshops held and proposals developed for joint approach	<ul style="list-style-type: none"> • Surrey CC • All Districts & Boroughs 		Work is underway
	Operation Locust - clean up project	<ul style="list-style-type: none"> • Guildford • Waverley • SCC • Police • Fire & Rescue • Community Learning Partnership • Guildford Environment Forum • Surrey Community Action 		

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	Streetscene- exploring partnership approach to delivery of streetscene (environmental cleaning and grounds maintenance) functions	<ul style="list-style-type: none"> • Guildford • Waverley 		
	Partnership re: street cleaning of A22 Caterham bypass to coincide with Highways Maintenance/Grass Cutting	<ul style="list-style-type: none"> • Tandridge • SCC 		
Planning	Joint Commissioning of Strategic Flood Risk Assessment	<ul style="list-style-type: none"> • Guildford • Surrey Heath • Woking 	Yes - but not quantifiable	Original study jointly procured. Varying Local Development Framework timetables resulted in separate studies
	Joint Commissioning of Strategic Flood Risk Assessment	<ul style="list-style-type: none"> • Elmbridge • Kingston • Richmond 		
	Strategic Housing Market Assessment (SHMA)	<ul style="list-style-type: none"> • Guildford • Surrey Heath • Woking 		SHMA completed 2008. Statistical update in draft July
	Joint Development and Implementation of S106 Tariff Scheme	<ul style="list-style-type: none"> • Elmbridge • Epsom & Ewell • Mole Valley • Reigate & Banstead • Runnymede • Surrey Heath • Waverley • SCC 		
	East Surrey Local Development Framework Collaboration (shared work & sustainability appraisal etc)	<ul style="list-style-type: none"> • Elmbridge • Epsom & Ewell • Mole Valley • Reigate & Banstead • Tandridge 		
	Joint commissioning of Water Cycle Study	<ul style="list-style-type: none"> • Guildford • Surrey Heath • Hart • Rushmoor • Wokingham • Bracknell Forest 		Ongoing - jointly procured
	Blackwater Valley Green Infrastructure Study	<ul style="list-style-type: none"> • Surrey Heath • Guildford • Waverley • Rushmoor • Hart • Wokingham • Bracknell Forest • Natural England 		Ongoing work on Accessible Natural Green Space standards and Green Infrastructure
	Current Surrey Improvement Partnership Project: Surrey Infrastructure Capacity Project	<ul style="list-style-type: none"> • All districts and boroughs • SCC • Police • PCT • Utilities 	£1,109, 240 estimated savings based on saved time, money and resources amongst all Surrey Authorities in not duplicating a process which could otherwise be repeated eleven times in some shape or form.	Two successful years to date. Third year funding confirmed in part.
	Deepcut project - joint working	<ul style="list-style-type: none"> • Guildford • Surrey Heath 		Working towards joint Supplementary Planning Documents, aiming for adoption Feb 2011.

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	Exploration of joint Local Development Framework work	<ul style="list-style-type: none"> • Guildford • Surrey Heath • Waverley • Woking 		
	Exploration of joint Local Development Framework work (e.g. mutual peer reviews of sustainability assessments)	<ul style="list-style-type: none"> • Tandridge • Reigate & Banstead • Mole Valley • Epsom & Ewell • Elmbridge 		
Local Land Charges/ Searches				
Leisure	Joint Leisure Services Procurement - Tender Exercise (market testing of leisure operations)	<ul style="list-style-type: none"> • Guildford • Woking 	Savings of approximately £30,000 each, regardless of result	
	Sevenoaks DC to provide technical support to assist Tandridge with its leisure contract (from Sept 09)	<ul style="list-style-type: none"> • Tandridge • Sevenoaks 		
	MEND project to deal with obesity in children	<ul style="list-style-type: none"> • Spelthorne • Runnymede • Surrey Heath • Woking • PCT 		
	Playbuilder (Play England programme to develop and refurbish play areas)	<ul style="list-style-type: none"> • All districts and boroughs • SCC 		
Asset Management	Joint framework contract - covers building, maintenance and associated works	<ul style="list-style-type: none"> • Epsom&Ewell • Mole Valley 		
	Strategic maintenance - Joint Property Maintenance starting 1 April 2011	<ul style="list-style-type: none"> • Runnymede • Spelthorne 		
	Mill Road Depot - joint use	<ul style="list-style-type: none"> • Elmbridge • Kingston • SCC 		
	Shared office accommodation	<ul style="list-style-type: none"> • Elmbridge • Police • SCC 		May lead to further integration options around Adult Social Care and safeguarding.
	Shared office accommodation	<ul style="list-style-type: none"> • Guildford • Police 		Exploring options for sharing office space with SCC which may lead to integrated approach
	Dorman Road Depot - joint use	<ul style="list-style-type: none"> • Surrey Heath • Rushmoor • Verdant 		
	Surrey Heath House project - relocation	<ul style="list-style-type: none"> • Surrey Heath • Police 		
	Co-location of services	<ul style="list-style-type: none"> • Runnymede • Police • SCC 		Addlestone Police Station and Addlestone Library are now co-located with Runnymede Borough Council in the new purpose-built Runnymede Civic Centre.
	Co-location of services	<ul style="list-style-type: none"> • Woking • Police 		This forms part of a Work.Style project

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	Community Enforcement co-location being developed	<ul style="list-style-type: none"> • Reigate and Banstead • Surrey Police 		Full co-location due January 2011
	Cleansing of public conveniences – shared service Tandridge with Sevenoaks DC	<ul style="list-style-type: none"> • Tandridge • Sevenoaks 		
	Surrey First Workstream - Surrey Collaboration Project / Improvement and Efficiency South East (IESE) Asset Management & Construction Collaboration project : Framework procurement for consultancy & maintenance & FM pilot tiers 2 & 3 projects (project values c.£25K - c.£3m) & IESE/Surrey Public Sector Estate Review & Shared Services	<ul style="list-style-type: none"> • Surrey Heath • SCC • Woking • Guildford • Hampshire CC • Elmbridge • Waverley • Spelthorne • Tandridge • Epsom & Ewell • Surrey Police 		Surrey First Workstream
	Surrey First Workstream - IESE Surrey Estates Review	<ul style="list-style-type: none"> • All boroughs and districts • SCC • Surrey Police • PCT 		Surrey First Workstream. This forms part of the above project. Gateway 1 joint asset register complete May. Working on stage 2.
	Exploring opportunities re: partnering arrangement in relation to corporate property maintenance and capital works	<ul style="list-style-type: none"> • Spelthorne • Runnymede 		
Building Control	Shared structural engineers to carry out building control checks	<ul style="list-style-type: none"> • Guildford • Woking 		
	Shared Building Control Manager Post based on retirements	<ul style="list-style-type: none"> • Elmbridge • Runnymede 	Approximately £25,000 per authority	Now overtaken
	Exploring partnership options for joint support (resilience)	<ul style="list-style-type: none"> • Guildford • Woking 		Waverley is also exploring shared service options in this area
	Exploring partnership options	<ul style="list-style-type: none"> • Surrey Heath • Wokingham • Hart • Rushmoor 		
Environmental Health	Out of Hours Service	<ul style="list-style-type: none"> • Elmbridge • Epsom & Ewell • Woking 		
	Smoke free Waverley - joint commissioning of PR material and multi-area/agency approach to preparing businesses	<ul style="list-style-type: none"> • Guildford • Waverley 		
	Joint inspections	<ul style="list-style-type: none"> • Guildford • Police • Fire & Rescue 		
	Joint Trainee Environmental Health Officers	<ul style="list-style-type: none"> • Mole Valley • Reigate & Banstead • Guildford • Surrey Heath 	Savings of c.£7,000 pa	

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	Environmental Health Visits at Heathrow Airport - Hillingdon carry out food inspections of exported or imported food consignments at Spelthorne's remote transit shed serving Heathrow Airport	<ul style="list-style-type: none"> • Hillingdon Council • Spelthorne 		Hillingdon Council has sole responsibility for EH duties
	Contaminated Land Consultancy Contract	<ul style="list-style-type: none"> • Guildford • Waverley 		
	Provision of a corporate safety advisory service	<ul style="list-style-type: none"> • Guildford providing service to Surrey Heath 	Savings for both councils expected	In negotiation Sep 2010
	Review of delivery and discussions on potential for joined up working	<ul style="list-style-type: none"> • Surrey Heath • Waverley • Woking • Guildford • Surrey Trading Standards 		
	Memorandum of Understanding being explored relating to forming a flexible warranting scheme for enforcement of health and safety services - may be signed by up to 10 Surrey authorities and the Heath and Safety Executive (HSE).	<ul style="list-style-type: none"> • 10 Surrey authorities • Heath and Safety Executive 		
Pest Control	Joint stray dogs collection	<ul style="list-style-type: none"> • Elmbridge • Runnymede • Spelthorne 		A contractor is used to provide this collection service outside of normal office hours resulting in reduced costs. The contractor is seeking to extend the contract to some other Surrey councils possibly leading to reduced costs for the existing councils. Elmbridge and Spelthorne are currently using Runnymede's kennels as a temporary holding point for out of hours, which will continue for the foreseeable future although a working group will review this arrangement over the next year.
	Stray dogs partnership with Mid-Sussex DC who provide warden services to Tandridge.	<ul style="list-style-type: none"> • Tandridge • Mid Sussex • Crawley • Highways Agency 		This was extended in 2008 to include Crawley BC (who provide out of hours services) and to the Highways Agency
	Exploration of options for a stray dogs out-of-hours service	<ul style="list-style-type: none"> • Guildford • Waverley 		
	Exploration of options for a stray dogs out-of-hours service	<ul style="list-style-type: none"> • Reigate and Banstead • Waverley 	£8,000 pa saving for Reigate and Banstead	
	Pest control cooperative procurement	<ul style="list-style-type: none"> • Guildford • Surrey Heath • Woking 		Cooperative procurement had a contract implementation date of August 2009

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Revenues & Benefits	Revenues peer exchange initiative, to align procedures and performance (National Non Domestic Rates)	<ul style="list-style-type: none"> • Elmbridge • Runnymede • Spelthorne • Surrey Heath 		
	Shared Recovery Officer	<ul style="list-style-type: none"> • Runnymede • Spelthorne 		During a period of prolonged staff absence, Runnymede procured the services of Spelthorne Borough Council to undertake recovery and court work in pursuit of Council Tax and Business Rates arrears
	Investigating partnership working in area of Revenues and Benefits	<ul style="list-style-type: none"> • Guildford • Waverley 		
	Benefits training in partnership with Wealden Council	<ul style="list-style-type: none"> • Tandridge • Wealden 		
Council Tax	Joint Annual Council tax printing contract	<ul style="list-style-type: none"> • Reigate and Banstead • Tandridge 		
	Joint Academy Revenues and Benefits system	<ul style="list-style-type: none"> • Tandridge • Mole Valley 		
Housing Benefits	Joint independent appeal process for Discretionary Housing Payments	<ul style="list-style-type: none"> • Citizens Advice Bureau • Reigate • Tandridge 		
Housing Benefits & Council Tax and Electoral Registration, Bus Permits and Housing Services	Tell Us Once project. Cross Surrey project to develop Registrar of Births and Deaths Service	<ul style="list-style-type: none"> • All Surrey Districts and boroughs • SCC 		Project to be completed by February 2011. Major improvement to customer service, creating savings for customers not having to inform 32 agencies of the same facts. Less re-work by councils.
Democratic Services				
Elections and Electoral Registration	Joint working on elections	<ul style="list-style-type: none"> • Guildford • Woking 		
Corporate Management				
Marketing Communication	Joint market research on public opinion - Place Survey	<ul style="list-style-type: none"> • All districts and boroughs • SCC 		Place Survey now cancelled
	Joint Neighbourhood Survey	<ul style="list-style-type: none"> • SCC • Police 		
	Production of joint council tax leaflet - content and design - proposed and planning.	<ul style="list-style-type: none"> • Elmbridge • Epsom&Ewell • Guildford • Surrey Heath • Tandridge • Waverley • Woking • SCC • Police 	To be advised	<p>Originated from Surrey Communications Group -</p> <p>Joint leaflet content in 2009/10 by:</p> <ul style="list-style-type: none"> • Guildford • Tandridge • Waverley • Woking • SCC • Police
	Cleaner, safer, greener - joint marketing and communications campaign to promote awareness and improve reputation	<ul style="list-style-type: none"> • Guildford • Waverley • SCC 		Award winning campaign over several years led by Guildford

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	Exploring opportunities for joint council magazine production	<ul style="list-style-type: none"> • Elmbridge • Epsom&Ewell • Runnymede 		
Economic Development	Slyfield Area Regeneration Project	<ul style="list-style-type: none"> • Guildford • Thames Water • SCC 		
Equalities Work	Equality Framework support	<ul style="list-style-type: none"> • Elmbridge • Waverley • SCC 		
Children's Services	Childcare vouchers	<ul style="list-style-type: none"> • Guildford • Waverley • Woking 		
Adult Services	Joint Community Transport Scheduling Project	<ul style="list-style-type: none"> • Spelthorne • Elmbridge 		
	Spelride community transport	<ul style="list-style-type: none"> • Spelthorne • Elmbridge 		
	Pooled Fund for Community Equipment Services	<ul style="list-style-type: none"> • All districts & boroughs • SCC 		
	Step up step down flat for assessment and rehabilitation	<ul style="list-style-type: none"> • Guildford • SCC 		Successful project
	Dray and Japonica Court Sheltered Housing	<ul style="list-style-type: none"> • Guildford • NHS • SCC 		Very successful partnership for both partners and service quality for tenants
	Broadwater Lodge Transport	<ul style="list-style-type: none"> • Guildford • SCC 	Annual savings overall of £39,000 at start of partnership.	Financial saving of £39,000 to SCC. Occupancy at Broadwater increased from 35 to 85%. Additional vehicle and driver which can be used for community transport journeys during the middle of the day.
	EMI Units	<ul style="list-style-type: none"> • Guildford • SCC 	Saving to SCC	
	South West Surrey Preventative Technology Grant Project	<ul style="list-style-type: none"> • Guildford • Surrey Heath • Waverley • NHS Surrey • SCC 	Not quantified	Savings difficult to quantify as the grant is intended to promote greater uptake of telecare. This will reduce demands on frontline services.
Health and Wellbeing	East Surrey Joint Service	<ul style="list-style-type: none"> • SCC • NHS Surrey 		
Volunteering	Hub development relocating CAB and Tandridge Voluntary Service Council to Oxted library	<ul style="list-style-type: none"> • Tandridge • SCC 		
	Voluntary Grants Panel	<ul style="list-style-type: none"> • Guildford • Waverley • SCC • PCT 	Provides leverage of approximately £380,000 for each partner.	Very successful partnership recognised as a good practice model. Uncertainty as to whether PCT will continue to participate.
	Voluntary Grants Monitoring Officer	<ul style="list-style-type: none"> • Guildford • Waverley • SCC • Surrey NHS 	Saving of £32,000 per year overall.	
Neighbourhood Engagement	Priority Place Projects	<ul style="list-style-type: none"> • Westborough • Merstham • Old Dean • Stanwell • Sheerwater 		

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Community Alarms	Personal Alarm Network	<ul style="list-style-type: none"> • All districts and boroughs 		
	Community Alarm Monitoring	<ul style="list-style-type: none"> • Surrey Heath • Guildford 		
	Emergency Alarm Centre/Community alarm monitoring	<ul style="list-style-type: none"> • Guildford • Mole Valley • Runnymede 		Unconfirmed re: progress
	Community alarms out-of-hours service	<ul style="list-style-type: none"> • Mole Valley • Reigate & Banstead 		Authorities have linked Careline alarm answering systems, so the two systems are continually backed up; if either loses service, the other can act as a disaster recovery site
	Spelthorne Personal Alarm Network	<ul style="list-style-type: none"> • Spelthorne • Mole Valley 		
	Community Alarms - mutual back up Careline system	<ul style="list-style-type: none"> • Runnymede • Mole Valley 		
	Surrey Telecare all districts & boroughs	<ul style="list-style-type: none"> • Telecare Strategy Board • SCC B & D rep's (x3) • Supporting People PCT • Surrey Coalition 		
	Community Alarm Telecare Scheme	<ul style="list-style-type: none"> • Guildford • Surrey Heath • Waverley • NHS Surrey • SCC 	£8,000 p.a.	
	Community Buildings Grant Scheme	<ul style="list-style-type: none"> • Open to all districts and boroughs • SCC • Surrey Community Action 		
	South East Telecare	<ul style="list-style-type: none"> • Mole Valley • Reigate&Banstead • Tandridge • SCC 		
Health Services	Joint Training - Funding Hospital Discharge Pilot Project "Community Alarm Telecare - CAT scheme"	<ul style="list-style-type: none"> • Elmbridge • Surrey Heath • Epsom&Ewell • Mole Valley 		
	Joint Training - Funding Hospital Discharge Pilot Project	<ul style="list-style-type: none"> • Elmbridge • Epsom&Ewell • Mole Valley 		
	GP Referral Scheme	<ul style="list-style-type: none"> • Surrey Heath • Woking • PCT 		
	Joint Medical Advisor for Housing Needs Assessment	<ul style="list-style-type: none"> • Guildford • Waverley 		Note separate contracts with him and he works in a number of other borough's too including E&E. We went through a joint procurement process to recruit him.
Community Services	Various partnership initiatives in terms of integrated adult & children's centre services	<ul style="list-style-type: none"> • Elmbridge • SCC 		
	Exploring partnership options	<ul style="list-style-type: none"> • Surrey Heath • Local partners 		

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Cultural and Community Development	Surrey Arts Partnership - Shared programme of activities across County	<ul style="list-style-type: none"> • All districts and boroughs 		
	Surrey Sports Partnership, training programmes and Surrey Youth Games.	<ul style="list-style-type: none"> • All districts and boroughs 		
	Youth festival	<ul style="list-style-type: none"> • Runnymede • Spelthorne 		
Library/ Community Facilities	Walton library and information centre	<ul style="list-style-type: none"> • Elmbridge • SCC 		
	Library/community facilities	<ul style="list-style-type: none"> • Epsom & Ewell • SCC 		
	Improving public facilities in Surrey Heath	<ul style="list-style-type: none"> • Surrey Heath • SCC 		
	Merstham Community Hub	<ul style="list-style-type: none"> • Reigate and Banstead • SCC 		
Crime, disorder and community safety	Domestic Violence Outreach Service	<ul style="list-style-type: none"> • Guildford • Waverley • Surrey Heath 		Surrey Heath Community Alarms 12 week free Helpline scheme continues to operate
	North West Surrey Domestic Advice Forum	<ul style="list-style-type: none"> • Runnymede • Woking 	Helps to reduce B&B costs	
	Community Safety Officer (temporary)	<ul style="list-style-type: none"> • Epsom and Ewell • Mole Valley 		
	East Surrey Domestic Abuse Service	<ul style="list-style-type: none"> • Mole Valley • Tandridge • Reigate and Banstead 		
	No Cold Calling Zones	<ul style="list-style-type: none"> • All districts and boroughs • Police • SCC - Highways 		
	Projects including Domestic Violence Partnership, Domestic Abuse Outreach and joint posts for Analysis and Substance Misuse	<ul style="list-style-type: none"> • Elmbridge • Epsom&Ewell • Spelthorne • SCC 		
	Prevent & Deter Scheme - support for young people at higher risk of becoming offenders	<ul style="list-style-type: none"> • Guildford • Waverley 		
	Illegal Moneylending / Loansharks - new initiative from SCC	<ul style="list-style-type: none"> • SCC will forge partnerships with districts, boroughs, Housing Associations and charities 		Set up scheme several years ago no ongoing involvement from 3 Boroughs Revenue funding SCC SP
	South West Surrey Refuge	<ul style="list-style-type: none"> • Guildford • Mole Valley • Waverley 		
	CCTV monitoring and control centres	<ul style="list-style-type: none"> • Runnymede • Spelthorne 		The Runnymede control room monitors, records and maintains CCTV for Spelthorne, in Staines, Shepperton, Ashford, Stanwell and Sunbury, and provides an out-of-hours service.
	CCTV monitoring and control centres	<ul style="list-style-type: none"> • Elmbridge • Epsom & Ewell 		
	CCTV monitoring and control centres	<ul style="list-style-type: none"> • Reigate and Banstead • Mole Valley 		Facilitated closure of Dorking Control Room and share of major investment in upgraded control room at Reigate

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	MAPPA (Multi-Agency Public Protection Arrangements) and MARAC (Multi-Agency Public Protection Conferences) - deals with problems of anti social behaviour/crime hotspots	<ul style="list-style-type: none"> • Runnymede • Spelthorne • Elmbridge 	No saving but better coordination of case work	
Customer Services				
BACK OFFICE				
HR/Payroll	Seconded HR officer from SCC	<ul style="list-style-type: none"> • Woking • SCC 		
	Surrey Jobs - countywide web-based recruitment portal	<ul style="list-style-type: none"> • All districts and boroughs • SCC 		Reduced costs as all councils procured together to drive down the rates
	Shared HR System	<ul style="list-style-type: none"> • Tandridge • Mole Valley 		
	HR/Payroll service hosting	<ul style="list-style-type: none"> • Tandridge • Epsom and Ewell 		Spelthorne are considering joining
	Shared HR staff	<ul style="list-style-type: none"> • Woking • Elmbridge • Waverley • Guildford 	Saved costs of using external HR consultant - around £3,500 so far	Senior staff work across neighbouring councils as needed to cover work such as mediation and grievances where independent senior people are needed
	Shared training programme	<ul style="list-style-type: none"> • All Surrey local authorities (SCC and Guildford don't pay in but can access courses) 		Councils contribute to the salary of a shared Training Officer who applies for funding and runs a shared training programme for councils that don't have a Training Officer. Guildford and SCC pay if they want to access one of the courses.
	Xpert HR	<ul style="list-style-type: none"> • All Surrey local authorities 		Reduced costs as all councils procured together to drive down the rates
	HR partnership proposal e.g. discussions re: possibility of shared head of HR	<ul style="list-style-type: none"> • Spelthorne • Runnymede 		
	Joint TUPE (Transfer of Undertakings) training to share costs.	<ul style="list-style-type: none"> • Guildford • Reigate • Waverley • Woking • Surrey Heath 		
	Public sector partnership in area of HR, ICT, Finance, Procurement and Revenues and Benefits	<ul style="list-style-type: none"> • Reigate and Banstead • Kent CC 	£500-700,000 pa (savings start during 2011/12 and go full year in 2012/13)	
Finance	Joint procurement of Financial Management system	<ul style="list-style-type: none"> • Tandridge • Sevenoaks 		
	Seconded Head of Financial Services to Hart DC for 2 days per week	<ul style="list-style-type: none"> • Guildford • Hart 	Annual saving of £6,500.	

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Legal	County-wide consortium to enable all authorities to sign up to a Legal Services Framework Agreement (joint working document and action plan for legal services)	<ul style="list-style-type: none"> • All Surrey local authorities 	Very significant saving on external legal advice, but this mainly the result of reduced demand and work taken back in-house	The preparatory work took almost two years, but now runs well
	Legal section assistance with Mole Valley DC with debt work and Elmbridge BC with planning matters	<ul style="list-style-type: none"> • Tandridge • Mole Valley • Elmbridge 		
	Elmbridge BC's overpaid Housing Benefit being collected by Tandridge's Legal Services	<ul style="list-style-type: none"> • Elmbridge • Tandridge 		
	Guildford is undertaking all Waverley's conveyancing work and we are also providing advice and assistance on homelessness to Mole Valley.	<ul style="list-style-type: none"> • Guildford • Waverley • Mole Valley 	£40,000	
	Mole Valley Homelessness - legal support provided by Guildford BC	<ul style="list-style-type: none"> • Mole Valley DC • Guildford BC 		
	Mole Valley Debt Collection - legal support provided in partnership with Tandridge	<ul style="list-style-type: none"> • Mole Valley DC • Tandridge DC 		
	Shared Deputy Monitoring Officer	<ul style="list-style-type: none"> • Waverley • Surrey Heath 		
Audit	North West Surrey Audit Partnership - Joint Manager	<ul style="list-style-type: none"> • Spelthorne • Woking (informal) • Elmbridge 	c.£55,000	In addition to financial savings partnership delivers greater resilience, better use of resources, sharing skills and information across partnership.
	Joint internal audit contract	<ul style="list-style-type: none"> • Epsom&Ewell • Mole Valley • Reigate&Banstead • Tandridge 		
	Joint internal audit contract	<ul style="list-style-type: none"> • Guildford • Waverley 		
Policy & Performance	Shared performance management system	<ul style="list-style-type: none"> • Mole Valley • Reigate&Banstead • Tandridge 		
Procurement	Joint procurement agreement	<ul style="list-style-type: none"> • Elmbridge • Epsom & Ewell • Spelthorne 		
	Shared Head of Procurement. Developing a procurement cluster to deliver procurement efficiencies & knowledge sharing	<ul style="list-style-type: none"> • Elmbridge • Epsom & Ewell • Spelthorne • Improvement and Efficiency South East 		
	Shared procurement resource (consultancy)	<ul style="list-style-type: none"> • Surrey Heath • Runnymede 		Runnymede's Procurement Manager provides procurement advice to Surrey Heath BC for one day each week.

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	Joint contracts for cash collection - Contract Security Services (as members of Surrey Procurement Network)	<ul style="list-style-type: none"> • All districts and boroughs • SCC 		All Councils now participate in the Surrey Cash Collection Contract. Runnymede, Reigate and Banstead and Surrey County Council were the original participants, all the other Councils joined later. The contract commenced on 1 April 2007. The new contract will start on 1st March 2011 (for up to 4 years)
	Food procurement partnership - joint procurement partnership arrangement whereby Pelican arrange tenders for dry and frozen food. Pelican have tendered two separate contracts for the group - frozen & dried goods. The contracts are for three years with an option to extend for an additional year.	<ul style="list-style-type: none"> • Runnymede • Elmbridge • Epsom and Ewell • Spelthorne 		
	E-auction for cleaning/janitorial materials	<ul style="list-style-type: none"> • Guildford • Runnymede • SCC • Police 		Unconfirmed re: progress
	Establishing a programme of procurement secondments to provide support	<ul style="list-style-type: none"> • SCC and 2 boroughs 		
IT	Data analysis and communication - Local Information System (LIS) - Surrey	<ul style="list-style-type: none"> • All districts and boroughs • SCC • NHS • Surrey Police 		Being pursued - early stage training taking place Autumn 2010
	Shared Head of IT	<ul style="list-style-type: none"> • Elmbridge • Epsom&Ewell 		
	Service Level Agreement re: MidlandHR Payroll and Personnel System (East Surrey Improvement Partnership Infrastructure Link)	<ul style="list-style-type: none"> • Tandridge • Epsom&Ewell 		
	Spelthorne and Runnymede sharing of management of ICT function from April 2011	<ul style="list-style-type: none"> • Runnymede • Spelthorne 		
	European Computer Driving Licence	<ul style="list-style-type: none"> • Spelthorne • SCC 		
	East Surrey Improvement Partnership shared infrastructure IT link that allows data transfer and sharing of hardware	<ul style="list-style-type: none"> • Epsom&Ewell • Mole Valley • Reigate&Banstead • Tandridge 		
	Surrey Data Centre and Surrey Wide Area Data Network (being pursued)	<ul style="list-style-type: none"> • All districts and boroughs • SCC 		

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	Discussions re: SOCITM new applications register to enable managing and sharing system information at a level (compare software performance) - part of Surrey IT Officers Group work.	<ul style="list-style-type: none"> • All districts and boroughs • SCC 		
	Shared Service partnership for ICT, Finance, HR, Revs & Bens, Insurance, and Procurement. Will go live in 2011 but opportunistic savings being taken now	<ul style="list-style-type: none"> • Reigate and Banstead • Kent CC 	Savings in excess of £0.5m pa	
Officer Training	Officer training jointly done via STOG and supported by Surrey Improvement Partnership Project and Surrey Training Collaboration	<ul style="list-style-type: none"> • All Surrey local authorities 		
Member Training	Member Development Partnership	<ul style="list-style-type: none"> • Elmbridge • Epsom & Ewell • Mole Valley 		
	Jointly developed member training (Surrey Improvement Partnership project)	<ul style="list-style-type: none"> • All Surrey local authorities 		Project due for completion October 2010.