

Runnymede
BOROUGH COUNCIL



LOCAL SEARCH INFORMATION
ACCESS/COSTS

<u>ENQUIRY</u>	<u>REGISTERS/INFORMATION AVAILABLE</u>	<u>REQUIREMENTS TO ACCESS</u>	<u>COST OF ACCESS</u>
<u>Enquiry 1.1 - Planning and Building Regulations</u>	1.1(a) – (e) The Register of Planning Applications (dating back to 1948) is publicly available to view in reception	1.1(a) – (e) No appointment required, the Planning Register is open to inspection during normal office hours in reception.	1.1 (a) – (e) Publicly available Free of Charge to inspect
	Available by tailored report	A tailored report is available on request from the Local Land Charges Office by phone (01932 425660/5662), pay by Debit/Credit Card. Reply will be provided in electronic format (E Mail or if registered as a Personal Search User, posted on the Web Site). Replies will be issued in line with current turn round time (approx. 2 working days)	£27.70
	1.1 (f) – (h) The Register of Building Regulation Applications (dating back to 1989) is publicly available to view in reception	1.1 (f) – (h) No appointment required, the Building Regulations Register is open to inspection during normal office hours in reception.	1.1 (f) – (h) Publicly available Free of Charge to inspect.
	Available by tailored report	For a tailored report apply to the Local Land Charges Office by phone (01932 425660/5662), pay by Debit/Credit Card. Reply will be provided in electronic format (E Mail or if registered as a Personal Search User, posted on the Web Site). Replies will be issued in line with current turn round time (approx. 2 working days)	£13.90

<p><u>Enquiry 1.2 - Planning designations and Proposals</u></p>	<p>Local Plans on view in Reception during normal office hours or visit www.runnymede.gov.uk</p>	<p>No appointment necessary to view Local Plans in Reception, open during normal office hours or visit www.runnymede.gov.uk</p>	<p>Publicly available Free of Charge to inspect</p>
	<p>Reply available by tailored report</p>	<p>A tailored report is available on request from the Local Land Charges Office by phone (01932 425660/5662), pay by Debit/Credit Card. Reply will be provided in electronic format (E Mail or if registered as a Personal Search User, posted on the Web Site). Replies will be issued in line with current turn round time (approx. 2 working days)</p>	<p>£13.90</p>

<u>Enquiry 2 – Roads</u>	2 (a) This information is publicly available – list of adopted highways on display in Reception or visit the Surrey County Council Web Site at: www.surreycc.gov.uk	2 (a) No appointment is necessary to view the list of adopted highways in Reception, available to view during normal office hours or visit www.surreycc.gov.uk	2 (a) Free of charge to view the List of Streets in the Civic Centre Reception
	2 (b), (c), (d) only available from Surrey County Council Highways Information Team, County Hall Penrhyn Road Kingston-upon-Thames Surrey KT1 2DY	2 (b), (c), (d) Contact the Highways Information Team at Surrey County Council	2 (b), (c), (d) Please contact Surrey County Council
<u>Enquiry 3.1 - Land Required for Public Purposes</u>	This information is available by consulting Local Plans. Local Plans on view in Reception during normal office hours or visit www.runnymede.gov.uk	No appointment necessary to view Local Plans in Reception, open during normal office hours or visit www.runnymede.gov.uk	Open to public inspection during normal office hours Free of Charge
	Reply available by tailored report	A tailored report is available on request from the Local Land Charges Office by phone (01932 425660/5662), pay by Debit/Credit Card. Reply will be provided in electronic format (E Mail or if registered as a Personal Search User, posted on the Web Site). Replies will be issued in line with current turn round time (approx. 2 working days)	£10.40

<p><u>Enquiry 3.2 - Land to be Acquired for Road Works</u></p>	<p>This information is only available from Surrey County Council County Hall Penrhyn Road Kingston-upon-Thames Surrey KT1 2DY</p>	<p>Contact the Highways Information Team at Surrey County Council</p>	<p>Please contact Surrey County Council</p>
<p><u>Enquiry 3.3 - Drainage Agreements and Consents</u></p>	<p>This information is only available from Thames Water Property Insight, P O Box 3189, Slough, SL1 4WW,</p>	<p>Contact Thames Water Property Insight for details: Tel: 0118 925 1504 Fax: 0118 923 6655/57 or Website www.twpropertyinsight.co.uk</p>	<p>Contact Thames Water</p>
<p><u>Enquiry 3.4 - Nearby Road Schemes</u></p>	<p>This information is only available from Surrey County Council County Hall Penrhyn Road Kingston-upon-Thames Surrey KT1 2DY</p>	<p>Contact the Highways Information Team at: Surrey County Council</p>	<p>Please contact Surrey County Council</p>
<p><u>Enquiry 3.5 - Nearby Railway Schemes</u></p>	<p>This information is only available from Surrey County Council County Hall Penrhyn Road Kingston-upon-Thames Surrey KT1 2DY</p>	<p>Contact the Highways Information Team at: Surrey County Council</p>	<p>Please contact Surrey County Council</p>

<p><u>Enquiry 3.6 - Traffic Schemes</u></p>	<p>This information is only available from Surrey County Council County Hall Penrhyn Road Kingston-upon-Thames Surrey KT1 2DY Surrey KT1 2DY</p>	<p>Contact the Highways Information Team at: Surrey County Council</p>	<p>Please contact Surrey County Council</p>
<p><u>Enquiry 3.7 - Outstanding Notices</u></p>	<p>3.7 a, b, c, d and f - Available by tailored report</p> <hr/> <p>3.7e – This information is only available directly from Surrey County Council</p>	<p>3.7 a, b, c, d and f - Apply to the Local Land Charges Office by phone (01932 425660/5662), pay by Debit/Credit Card. Reply will be provided in electronic format (E Mail or if registered as a Personal Search User, posted on the Web Site). Replies will be issued in line with current turn round time (approx. 2 working days)</p> <hr/> <p>3.7e – Contact Surrey County Council, Highways Information Team</p>	<p>3.7a £6.50 3.7b £6.50 3.7c £4.20 3.7d £10.10 3.7f £6.50</p> <hr/> <p>3.7e Please contact Surrey County Council</p>
<p><u>Enquiry 3.8 - Contravention of Building Regulations</u></p>	<p>Available by tailored report</p>	<p>Apply to the Local Land Charges Office by phone (01932 425660/5662), pay by Debit/Credit Card. Reply will be provided in electronic format (E Mail or if registered as a Personal Search User, posted on the Web Site) Replies will be issued in line with current turn round time (approx. 2 working days)</p>	<p>£10.40</p>

<p><u>Enquiry 3.9 - Notices, Orders, Directions and Proceedings under Planning Acts</u></p>	<p>Available by tailored report</p>	<p>Apply to the Local Land Charges Office by phone (01932 425660/5662), pay by Debit/Credit Card. Reply will be provided in electronic format (E Mail or if registered as a Personal Search User, posted on the Web Site) Replies will be issued in line with current turn round time (approx. 2 working days)</p>	<p>(a) £1.40 (b) £1.40 (c) £1.40 (d) £1.40 (e) £1.40 (f) £1.40 (g) £1.40 (h) £1.40 (i) £1.40 (j) £1.40 (k) £1.40 (l) £1.40 (m) £1.40 (n) £1.40</p>
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<u>Enquiry 3.10 - Conservation Area</u>	3.10(a) Conservation Areas available for public inspection on www.runnymede.gov.uk	3.10 (a) Conservation Areas are available for public inspection on www.runnymede.gov.uk	3.10 (a) Free to inspect
	Reply available by tailored report	Tailored Report available from the Local Land Charges Office by phone (01932 425660/5662), pay by Debit/Credit Card. Reply will be provided in electronic format (E Mail or if registered as a Personal Search User, posted on the Web Site) Replies will be issued in line with current turn round time (approx. 2 working days)	£2.80
	3.10 (b) Public Minutes available for public inspection	Public Minutes are available to view back to 2001 on www.runnymede.gov.uk 1974 – 2000 are available to view on request at the Civic Centre Pre 1974 Minutes are stored at the Surrey History Centre, Woking, an appointment is required.	3.10 (b) Free to inspect
	Reply available by tailored report	Tailored Report available from the Local Land Charges Office by phone (01932 425660/5662), pay by Debit/Credit Card. Reply will be provided in electronic format (E Mail or if registered as a Personal Search User, posted on the Web Site) Replies will be issued in line with current turn round time (approx. 2 working days)	£4.20

<u>Enquiry 3.11 - Compulsory Purchase</u>	Public Minutes available for public inspection	Public Minutes are available to view back to 2001 on www.runnymede.gov.uk 1974 – 2000 are available to view on request at the Civic Centre Pre 1974 Minutes are stored at the Surrey History Centre, Woking, an appointment is required.	Free of charge to inspect
	Reply available by tailored report	Apply to the Local Land Charges Office by phone (01932 425660/5662), pay by Debit/Credit Card. Reply will be provided in electronic format (E Mail or if registered as a Personal Search User, posted on the Web Site) Replies will be issued in line with current turn round time (approx. 2 working days)	£5.60
<u>Enquiry 3.12 - Contaminated Land</u>	Available by tailored report	Apply to the Local Land Charges Office by phone (01932 425660/5662), pay by Debit/Credit Card. Reply will be provided in electronic format (E Mail or if registered as a Personal Search User, posted on the Web Site) Replies will be issued in line with current turn round time (approx. 2 working days)	3.12 (a) £5.90 3.12 (b) (i) £5.90 3.12 (b) (ii) £5.90 3.12 (c) £5.90
<u>Enquiry 3.13 - Radon Gas</u>	Available by public inspection at http://www.hpa.org.uk/webw/HPAwebStandard/HPSweb_C/1195733749409?p=1158934607718	Available by public inspection at http://www.hpa.org.uk/webw/HPAwebStandard/HPSweb_C/1195733749409?p=1158934607718	Free to inspect
	Reply available by tailored report	Apply to the Local Land Charges Office by phone (01932 425660/5662), pay by Debit/Credit Card. Reply will be provided in electronic format (E Mail or if registered as a Personal Search User, posted on the Web Site) Replies will be issued in line with current turn round time (approx. 2 working days)	£5.90
<u>Extra Assessments</u>			£0.57 per Enquiry per Extra Assessment

NB: A MINIMUM CHARGE OF £10 APPLIES