

10. Description of stall/vehicle from which you intend to trade (including dimensions, make, model and registration number).
11. Dimensions of area required for trading.
12. Have you previously held any Street Trading consents/licences? YES/NO
13. If yes, please supply details (dates, name of local authority etc.)

SIGNED DATED

NOTES

1. A basic fee of £590 is required for the grant/renewal of a Street Trading consent together with an additional £135 per day of the week trading per year. Therefore the annual fees for trading are as follows:-

	<u>Total</u>
Trading for 1 day a week £590+ 135	= £725
Trading for 2 days a week £590+ 270	= £860
Trading for 3 days a week £590+ 405	= £995
Trading for 4 days a week £590+ 540	= £1130
Trading for 5 days a week £590+ 675	= £1265
Trading for 6 days a week £590+ 810	= £1400
Trading for 7 days a week £590+ 945	= £1535

You must pay the whole fee before engaging in Street Trading.

2. Before commencing trading you will be required to provide proof that you hold a minimum of £5m public liability insurance. This cover must be maintained throughout the period you are licensed to trade.
3. Any person who engages in Street Trading in a prohibited street may be guilty of an offence and liable on summary conviction to a fine not exceeding £1,000. It is similarly an offence to trade in a consent street without being authorised to do so.
4. Street traders involved in the sale of food are also required to provide proof of registration with a local authority under the Food Premises (Registration) Regulations 1991. Further details can be obtained from the Council's Environmental Services Department on 01932 - 838383 ext 5734.
5. Hours of trading exclude the two periods of 30 minutes allowed at the beginning and end of a day for the setting up and clearing away of a stall.
6. Making a deliberately false statement in connection with any application is an offence, punishable on summary conviction by a fine of up to £1,000.
7. Details of further standard terms and conditions that are imposed upon the Street Traders are available on the telephone number below.

If you have any queries on the completion of this form or the street trading system within the Borough of Runnymede, please telephone John Gurmin on 01932 425624.

When completed this form should be returned to :-

Director of Administration and Leisure (JG),
 Committee Section,
 Runnymede Borough Council
 Civic Offices, Station Road
 Addlestone, Surrey KT15 2AH