



# RUNNYMEDE BOROUGH COUNCIL

CIVIC OFFICES  
STATION ROAD  
ADDLESTONE  
SURREY  
KT15 2AH

TEL: (01932) 838383  
FAX: (01932) 838384  
Email: [licensing@runnymede.gov.uk](mailto:licensing@runnymede.gov.uk)

## HACKNEY CARRIAGE / PRIVATE HIRE LICENCE

### Questionnaire

<b>Name:</b>	<b>Date of Birth:</b>
<b>Address:</b>	
<b>Telephone No.:</b> ..... <b>Mobile No.:</b> .....	
1. <b>Where are you presently employed?</b>  <i>Please Give Full Details of Previous Employment Overleaf.</i>	
2. <b>Will you be providing a fulltime or part-time service?</b>	
3. <b>Will you be prepared to undergo a medical?</b> <i>(Failure to do so could hinder the grant of your licence)</i>	<b>Yes / No</b>
4. <b>Are you prepared to supply references?</b> <i>(Failure to do so could hinder the grant of your licence)</i>	<b>Yes / No</b>
5. <b>Are you prepared to undergo a Criminal Record Check?</b> <i>(Failure to do so could hinder the grant of your licence)</i>	<b>Yes / No</b>
Note: You should be aware that the licensing authority is empowered by law to check with the Criminal Records Bureau (CRB) for the existence and content of any criminal record held in the name of the applicant. Information received from the CRB will be kept in strict confidence while the licensing process takes its course and will be retained for no longer than is necessary (Section 47, Road Traffic Act 1991).	
6. <b>Do you understand that, should you become a licensed driver, you will be expected to act in a manner befitting representative of Runnymede Borough Council.</b> <b>Yes / No</b>	
7. <b>A Private Hire Driver must work for an Operator or become an Operator himself in order to work in the borough.</b>	

**Signed:** ..... **Date:** .....

### OFFICE USE

**Authorised by:** ..... **Date:** .....

**PREVIOUS EMPLOYMENT**

<b><u>Company Name &amp; Address</u></b>	<b><u>Position Held</u></b>	<b><u>Dates</u></b>	
		<b><u>From</u></b>	<b><u>To</u></b>