

RUNNYMEDE BOROUGH COUNCIL
TECHNICAL SERVICES DEPARTMENT

Surrender of Motor Vehicle for Destruction

(1) Full name and address of the owner of the vehicle _____
(Block capitals)

Telephone No: _____

(2) Make of vehicle _____ (4) Colour _____

(4) Registration number of vehicle _____

Registration Document attached YES/NO

If YES please ensure you **complete the slip referring to Sale/Transfer to a motor dealer/scrap merchant** and send to the DVLA that states you have passed the ownership of the vehicle to Runnymede Borough Council.

If NO please provide proof of identity and address, i.e. photocopy of driver's licence, Utilities Bill

(5) Date of expiration of Tax Certificate if this is being transferred with the vehicle _____

(6) Location of vehicle _____

(7) Condition of vehicle (please indicate any missing parts) _____

(8) Is the vehicle tow able? YES/NO

(9) Any special instructions for collection _____

I HEREBY DECLARE that I am the owner of the above vehicle in which with its contents I now disclaim all rights of ownership and property and I further declare that no other person, company or body other than myself has any interest therein, whether financial or otherwise. I authorise Runnymede Borough Council to dispose of the vehicle in such manner as they see fit and to retain any proceeds from such disposal.

I ACKNOWLEDGE that I shall not be entitled to any claim nor or in the future with respect to the above vehicle or any contents or parts thereof.

I HEREBY INDEMNIFY Runnymede Borough Council from or against any claims made by any person against the said Council concerning the said vehicle or any contents or parts thereof.

If the Registration Document is found for this vehicle I declare that it will be forwarded to the Department of Vehicle Licensing, Swansea, for cancellation.

Please return this form to Technical Services Department, Runnymede Borough Council, Civic Offices, Station Road, Addlestone, Surrey, KT15 2AH.

Signed: _____

Date: _____