



RUNNYMEDE BOROUGH COUNCIL

S.R. CAWTHORNE B.A., C.P.F.A.
Director of Finance

Civic Offices
Station Road
Addlestone
Surrey
KT15 2AH

TEL: (01932) 838383

DX46350 ADDLESTONE
FAX (01932) 838384

Account reference number if known

Property address (please state)

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STUDENT HOUSEHOLD (CLASS N) EXEMPTION FROM COUNCIL TAX

In order to treat the property as exempt, as if occupied only by students, I require confirmation that your spouse is prevented by the terms of his/her entry visa to the U.K. from taking paid employment or from claiming benefits.

Please complete and return this form and enclose a copy of the passport, to enable the exemption to be granted.

Name of Spouse	Nationality	Put a cross (X) in box if:	
		Not Entitled to take Paid Employment	Not entitled to Benefits

DECLARATION - I declare that to the best of my knowledge the information given is complete and accurate:

Signed

Full Name _____

Dated _____

If you would like any help in completing this form please contact the above telephone number.

Yours sincerely

A. Cooper

Mrs A Cooper
Council Tax Manager