



RUNNYMEDE BOROUGH COUNCIL

Civic Offices
Station Road
Addlestone
Surrey
KT15 2AH

TEL: (01932) 838383

DX46350 ADDLESTONE
FAX (01932) 838384

S.R. CAWTHORNE B.A., C.P.F.A.

Director of Finance

Name:

Date:

Address:

Please find below the Bankers order as requested.

Complete the form below recording the amounts payable, as shown on your Council Tax/ National Non Domestic Rate Bill. Please remember that you must pay the amount shown on your Bill on or before the 1st of each month. A full year's Council Tax/National Non Domestic Rate is payable over 10 monthly instalments, if the bill is issued on or before 30th April each year. Please forward the completed form to your Bank, Building Society or the National Giro Centre, without delay.

RUNNYMEDE BOROUGH COUNCIL

BANKERS ORDER FOR PAYMENT OF C.TAX/NON-DOMESTIC RATES (Delete As Appropriate)

(Please complete and forward to your Bank, Building Society or the National Giro Centre, without delay)

Please pay an initial amount of £	on 1st and	further instalment(s) of £
on the 1st day of each month from	to	QUOTING REFERENCE : (CTAX/NNDR ACCOUNT NUMBER)

BANKERS ORDER	
To: _____ Bank PLC	
Please Credit: RUNNYMEDE BOROUGH COUNCIL AT:	
CO OPERATIVE BANK	08-90-34
ACCOUNT NUMBER	61106163
the amounts shown above on the dates stated or until this order is cancelled by me / us in writing.	
Please quote Runnymede's reference, shown above, when making payment.	
Name of Account _____	
Account Number _____	

NATIONAL GIRO ORDER	
To: NATIONAL GIROBANK BOOTLE, MERSEYSIDE, GIR 0AA	
Please transfer from my / our Account Number :	
[]	
To the credit of RUNNYMEDE BOROUGH COUNCIL Giro Account Number	
308 7603	
The amounts shown above on the dates stated or until this order is cancelled by me / us in writing.	
Please quote Runnymede's reference, shown above, when making payment.	

Signature(s) _____ Date _____