

**RUNNYMEDE BOROUGH COUNCIL**

Cemeteries Registrar,  
Civic Offices, Station Road, Addlestone, Surrey. KT15 2AH.

Telephone: 01932 425672

PART 1

This Notice is to be delivered, together with the proper fee, to the Cemetery Office at the above address between 10.00 a.m. and 4.30 p.m., AT LEAST TWO DAYS previous to any interment; if in a Vault or Brick Grave, then FOUR CLEAR DAYS; exclusive of Saturday, Sunday, Christmas Day, Good Friday or other Public Holiday or on any other days prescribed by the Council, in respect of all Cemeteries, and no application can be received on those days.

**NOTICE OF INTERMENT IN \_\_\_\_\_ CEMETERY**

The several particulars required hereunder must be carefully and accurately inserted.

THE GRANT OF THE RIGHTS OF BURIAL MUST ACCOMPANY ALL APPLICATIONS REQUIRING THE RE-OPENING OF A GRAVE.

Date and Time of Burial			
Grave Details			
		Depth	
	New	Re-open	Common
		Depth	
Coffin Details (Maximum Dimensions)	Length	Width	
	Head	Feet	
Coffin Handles	Fixed	Hinged	
Full Names of Deceased			
Permanent Address of Deceased			
Age and Sex	Age	Sex	
Date of Death			
Address where death occurred			
Service	Direct to Grave		
Whether Consecrated, Unconsecrated or Roman Catholic Ground			
If re-open state:			
a) Full names of owner			
b) Full names of person last interred			
c) Date of last interment			
d) Is there a memorial on the grave?			

Name and Address of Funeral Director .....

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Date: ..... Telephone No: .....

ONE OF THE DECLARATIONS ON THE REVERSE OF THIS FORM MUST BE COMPLETED

**FOR OFFICE USE ONLY**

Burial Reg. _____	Grant No. _____	Fees Due:	
Graves Reg. _____	Grant lost _____	Purchase	£ _____
P.G. Reg. _____	Transfer Required _____	Interment	£ _____
	Returned to Owner _____	Total	£ _____
Index _____	Issued _____	Receipt No.	_____
Plan Marked _____			

