

# Runnymede Borough Council

**Cemeteries Registrar:**  
**Runnymede Civic Centre, Station Road, Addlestone, Surrey KT15 2AH**

Telephone 01932 425672

Fax 01932 838384

This form should be returned together with the appropriate fee, to the Cemetery Office at the above address. Cheques payable to **RUNNYMEDE BOROUGH COUNCIL**

APPLICATION TO PURCHASE A NEW GRAVE IN \_\_\_\_\_ CEMETERY

Grave Details (if known) Grave No. \_\_\_\_\_ Plot \_\_\_\_\_

I/we wish to purchase the exclusive right of burial in the above grave space, for a term of,  
50 years  75 years  100 years  and request that the Deed of Grant be made to:-

\_\_\_\_\_ State Title, Full Christian Name(s) and Surname – BLOCK LETTERS PLEASE

OF \_\_\_\_\_  
Full Postal Address

Joint Owner (if applicable) \_\_\_\_\_  
State Title, Full Christian Name(s) and Surname – BLOCK LETTERS PLEASE

OF \_\_\_\_\_  
Full Postal Address – if different from above

Home/work telephone no. \_\_\_\_\_ mobile no. \_\_\_\_\_

## MEMORIAL REGULATIONS

*Memorials including kerbs on single private graves must not exceed 1950mm in length and 750mm in width (6' 6" x 2' 6").*

*The maximum permitted height of any headstone, cross or other upright structure is 1000mm (3' 3"). The minimum thickness for a headstone is 75mm (3").*

*Kerbs must be 150mm (6") in height and not less than 75mm (3") in thickness. Built up kerbing is not permitted. Posts must not exceed 225mm (9") in height. Memorial to be a minimum of 305mm (1' 0") from any existing memorial, on all four sides.*

Larger "Classic Traditional" grave spaces, allowing larger memorials are available in Englefield Green. Details on request.

*Before any memorial is erected on a grave or any inscription made, a permit must be obtained from the Cemetery Registrar and the requisite fee paid. In the case of joint owners, the request must be signed by all surviving applicants.*

## PLEASE COMPLETE THE DECLARATION BELOW

I/We acknowledge, I/we am/are aware that no form of memorial, other than that prescribed under the Council's Regulations (revised 03/2004) will be allowed to be placed on the purchased grave.

Signed.....

Date.....

Signed.....  
(second applicant)

Date.....

## FOR OFFICE USE ONLY

Grave reg. \_\_\_\_\_

Plan \_\_\_\_\_

Purchase £ \_\_\_\_\_

Deed No. \_\_\_\_\_

Date \_\_\_\_\_

Receipt No. \_\_\_\_\_