



Regulatory Committee

Thursday 28 January 2010 6.30 pm

**Council Chamber
Runnymede Civic Centre, Addlestone**

Please note the earlier start time and that this meeting takes place immediately after the Licensing Committee

Members of the Committee

Councillors D W Parr (Chairman), Mrs F J Barden (Vice-Chairman), R J Edis, Mrs M T Harnden and Mrs M Roberts.

In accordance with Standing Order 29.2 any non-member of the Committee who is considering attending the meeting should first request the permission of the Chairman.

A G E N D A

Notes:

- i) Any report on the Agenda involving confidential information (as defined by section 100A(3) of the Local Government Act 1972) must be discussed in private. Any report involving exempt information (as defined by section 100I of the Local Government Act 1972), whether it appears in Part 1 or Part 2 below, may be discussed in private but only if the Committee so resolves.
- ii) The relevant "background papers" are listed after each report in Part 1. Enquiries about any of the Agenda reports and background papers should be directed in the first instance to **Miss C Pinnock, Department of Administration and Leisure, Committee Section, Civic Centre, Station Road, Addlestone (Tel. Direct Line: 01932 425627). (Email: clare.pinnock@runnymede.gov.uk).**
- iii) Agendas and Minutes are available on a subscription basis. For details, please ring Mr B A Fleckney on 01932 425620. Agendas and Minutes for all the Council's Committees may also be viewed on www.runnymede.gov.uk.
- iv) In the unlikely event of an alarm sounding, members of the public should leave the building immediately, either using the staircase leading from the public gallery or following other instructions as appropriate.

see overleaf

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বাঙলা

আপনি যদি ইংরেজি পড়তে বা বলতে না পারেন, ও এই লেখাটি পড়তে যদি আপনার কোনও সাহায্য লাগে তাহলে অনুগ্রহ করে 01483 750548 নাম্বারে উইটস্ লিঙ্কলাইন (WITS Linkline)-এর সাথে যোগাযোগ করুন ও আপনার নিজের ভাষায় একটা মেসেজ রাখুন।

简体中文

如果您无法阅读或说英语，需要协助以明白此文件，请与和景翻译服务处之语言专线连络 01483 750548，并用您的母语留下讯息。

Italiano

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اردو

اگر آپ انگریزی زبان پڑھ اور بول نہیں سکتے ہیں اور آپ کو اس دستاویز کو سمجھنے میں دقت پیش آتی ہے؛ تو برائے مہربانی سے وٹس لنک لائن کو اس نمبر 01483 750548 پر رابطہ کریں اور اپنی زبان میں اپنا پیغام چھوڑیں۔

Polski

Jeżeli nie potrafisz czytać lub mówić po angielsku i potrzebujesz pomocy w zrozumieniu tego dokumentu, proszę skontaktować się z Linją Telefoniczną WITS pod numerem 01483 750548, zostawiając wiadomość w języku ojczystym.

Español

Si no puede leer o hablar inglés, y necesita ayuda para entender este documento, por favor contacte a WITS Linkline al 01483 750548 y deje un recado en su idioma.

LIST OF MATTERS FOR CONSIDERATION

PART I

Matters in respect of which reports have been made available for public inspection

	<u>PAGE</u>
1. FIRE PRECAUTIONS	4
2. NOTIFICATION OF CHANGES TO COMMITTEE MEMBERSHIP	4
3. MINUTES	4
4. APOLOGIES FOR ABSENCE	4
5. DECLARATIONS OF INTEREST	4
6. REVENUE ESTIMATES FOR 2010/2011	4
7. HACKNEY CARRIAGE FARE INCREASE 2010 - LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976	5
8. EXCLUSION OF PRESS AND PUBLIC	5

PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection.

- a) Exempt Information
(No reports to be considered under this heading)

- b) Confidential Information
(No reports to be considered under this heading)

1. FIRE PRECAUTIONS

The Chairman will read the Fire Precautions which set out the procedures to be followed in the event of fire or other emergency.

2. NOTIFICATION OF CHANGES TO COMMITTEE MEMBERSHIP

3. MINUTES

To confirm and sign, as a correct record, the Minutes of the meeting of the Committee held on 17 November 2009 which were included in the December 2009 Minute Book, previously circulated.

4. APOLOGIES FOR ABSENCE

5. DECLARATIONS OF INTEREST

If Members have an interest in an item please record the interest on the form circulated with this Agenda and hand it to the Legal Representative or Committee Administrator at the start of the meeting. A supply of the form will also be available from the Committee Administrator at meetings.

Members who have previously declared interests which are recorded in the Minutes to be considered at this meeting need not repeat the declaration when attending the meeting. Members need take no further action unless the item in which they have an interest becomes the subject of debate, in which event the Member must leave the room if the interest is personal and prejudicial.

6. REVENUE ESTIMATES FOR 2010/2011 (DF)

(Ref: Minutes of the Regulatory Committee, January 2009, page 716, para 462)

Members are asked to consider the draft Revenue Estimates for 2010/11.

A budget is the expression in financial terms of the Council's policies over the next year and is a statement of intention against which achievement can be compared. The main objectives of budgeting are:

- Satisfaction of statutory requirements
- Determining the amount which needs to be raised from Council Tax or rents
- Assisting in the planning and policy making process
- Policy implementation and control
- A means of measurement, and
- Strategic planning

The report is attached at Appendix 'A' and has been circulated separately with the Agenda to Members of the Committee and relevant Officers only to save on printing costs. A copy has also been placed on the website for all other Members and the public. The Estimates are separated into the following sections:

- i) Regulatory Report & Estimates (Annex '1', pages 1-8);
- ii) Regulatory Fees and Charges (Annex '2' pages 9-12)
- iii) Assumptions used in setting the budgets for 2010/11 (Annex '3' pages 13-18)
- iv) An Equalities Impact Assessment on the budget setting process (Annex '4' pages 19-21)

The Officers' Recommendation covers all the above service areas.

OFFICERS' RECOMMENDATION that -

- i) **the draft Revenue Estimates for 2010/11 be approved as submitted and the Corporate Management Committee be requested to make provision accordingly; and**
- ii) **the proposed fees and charges for 2010/11, as set out in Appendix 'A' to the Estimates, be approved to be effective from 1 April 2010.**

(TO RESOLVE)

Background Papers

None.

7. HACKNEY CARRIAGE FARE INCREASE 2010 – LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 (DTS)

(Ref: Minutes of the Regulatory Committee, January 2008, page 695, para 493 and January 2009, page 716, para 462 and page 717, para 463)

1. Purpose of Report

- 1.1 **The purpose of this report is to advise Members of the proposed increase in Hackney Carriage Fares which were frozen in 2009/10.**

2. Background Information

- 2.1 At a meeting of this Committee in January 2009, Members agreed, in response to representations from the trade, to defer an increase in Hackney Carriage Fares in 2009/10, and instead implement the increase in 2010/11, subject to no further representations being received.

3. Report

- 3.1 Members are asked to note that no such representations have been received and it is therefore proposed to implement the resolution of the January 2009 meeting to increase the Hackney Carriage Fares according to the schedule attached at Appendix 'B'.

4. Legal Implications

- 4.1 Section 65 of the Local Government (Miscellaneous Provisions) Act 1976 requires that any alteration in Licensing fees and fares must be publicly advertised prior to implementation.

OFFICERS' RECOMMENDATION that -

subject to no representations being received, the proposed Hackney Carriage Fare Rates be amended as attached at Appendix 'B'

(TO RESOLVE)

Background Papers

None.

8. EXCLUSION OF PRESS AND PUBLIC

OFFICERS' RECOMMENDATION that –

where appropriate the press and public be excluded from the meeting during discussion of the following report under Section 100A(4) of the Local Government Act 1972 on the grounds that the report(s) in question would be likely to involve disclosure of exempt information of the description specified in the relevant paragraphs of Part 1 of Schedule 12A of the Act.

(TO RESOLVE)

PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection.

a) Exempt Information

(No reports to be considered under this heading)

b) Confidential Information

(No reports to be considered under this heading)