



Overview and Scrutiny Select Committee

Thursday 2 December 2010 7.30pm

**Council Chamber
Runnymede Civic Centre, Addlestone**

Members of the Committee

Councillors P B Tuley (Chairman), C J Chapman (Vice Chairman), H A Butterfield, Mrs R M Denby, J M Edwards, Mrs L M Gillham, A M Moore, C J Norman and A P Tollett

AGENDA

Notes:

- 1) Any report on the Agenda involving confidential information (as defined by section 100A(3) of the Local Government Act 1972) must be discussed in private. Any report involving exempt information (as defined by section 100I of the Local Government Act 1972), whether it appears in Part 1 or Part 2 below, may be discussed in private but only if the Overview and Scrutiny Select Committee so resolves.
- 2) The relevant 'background papers' are listed after each report in Part 1. Enquiries about any of the Agenda reports and background papers should be directed in the first instance to **Mr J Gurmin, Committee Section, Administration and Leisure Department, Runnymede Civic Centre, Station Road, Addlestone (Tel: Direct Line: 01932 425624). (Email: john.gurmin@runnymede.gov.uk).**
- 3) Agendas and Minutes are available on a subscription basis. For details, please ring Mr B A Fleckney on 01932 425620. Agendas and Minutes for all the Council's Committees may also be viewed on www.runnymede.gov.uk.
- 4) In the unlikely event of an alarm sounding, members of the public should leave the building immediately, either using the staircase leading from the public gallery or following other instructions as appropriate.

'see overleaf'

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বাঙলা

আপনি যদি ইংরেজি পড়তে বা বলতে না পারেন, ও এই লেখাটি পড়তে যদি আপনার কোনও সাহায্য লাগে তাহলে অনুগ্রহ করে 01483 750548 নাম্বারে উইটস লিঙ্কলাইন (WITS Linkline)-এর সাথে যোগাযোগ করুন ও আপনার নিজের ভাষায় একটা মেসেজ রাখুন।

简体中文

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Italiano

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اردو

اگر آپ انگریزی زبان پڑھ اور بول نہیں سکتے ہیں اور آپ کو اس دستاویز کو سمجھنے میں دقت پیش آتی ہے؛ تو برائے مہربانی سے وٹس لنک لائن کو اس نمبر 01483 750548 پر رابطہ کریں اور اپنی زبان میں اپنا پیغام چھوڑیں۔

Polski

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Español

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LIST OF MATTERS FOR CONSIDERATION

PART I

Matters in respect of which reports have been made available for public inspection

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PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection.

- a) Exempt Information
(No reports to be considered under this heading)
- b) Confidential Information
(No reports to be considered under this heading)

1. FIRE PRECAUTIONS

The Chairman will read the Fire Precautions which set out the procedures to be followed in the event of fire or other emergency.

2. NOTIFICATION OF CHANGES TO COMMITTEE MEMBERSHIP

3. MINUTES

To confirm and sign the Minutes of the Overview and Scrutiny Select Committee held on 7 October 2010 (at Appendix 'A') as a correct record.

4. APOLOGIES FOR ABSENCE

5. DECLARATIONS OF INTEREST

If Members have an interest in an item please record the interest on the form circulated with this Agenda and hand it to the Legal Representative or Committee Administrator at the start of the meeting. A supply of the form will also be available from the Committee Administrator at meetings.

Members who have previously declared interests which are recorded in the Minutes to be considered at this meeting need not repeat the declaration when attending the meeting. Members need take no further action unless the item in which they have an interest becomes the subject of debate, in which event the Member must leave the room if the interest is personal and prejudicial.

Members may wish to note Part 2 of the Code of Conduct for Members (pages 358 to 360 in the Council's Constitution) which sets out the definitions of personal and prejudicial interests.

Members' attention is drawn to Paragraphs 11 and 12 of the Code of Conduct which relate to prejudicial interests arising in relation to overview and scrutiny committees. These paragraphs read as follows:-

“Prejudicial interests arising in relation to overview and scrutiny committees

11. You also have a prejudicial interest in any business before an overview and scrutiny committee of your authority (or of a sub-committee of such a committee) where –
- (a) that business relates to a decision made (whether implemented or not) or action taken by another of your authority's committees, sub-committees, joint committees or joint sub-committees; and
 - (b) at the time the decision was made or action was taken, you were a member of the committee, sub-committee, joint committee or joint sub-committee mentioned in paragraph (a) and you were present when that decision was made or action was taken.

Effect of prejudicial interests on participation

12. (1) Subject to sub-paragraph (2), where you have a prejudicial interest in any business of your authority –
- (a) you must withdraw from the room or chamber where a meeting considering the business is being held –
 - (i) in a case where sub-paragraph (2) applies, immediately after making representations, answering questions or giving evidence;
 - (ii) in any other case, whenever it becomes apparent that the business is being considered at that meeting; unless you have obtained a dispensation from your authority's standards committee
 - (b) you must not exercise executive functions in relation to that business; and
 - (c) you must not seek improperly to influence a decision about that business.

- (2) Where you have a prejudicial interest in any business of your authority, you may attend a meeting (including a meeting of the overview and scrutiny committee of your authority or of a sub-committee of such a committee) but only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise”.

6. PROGRESS REPORT ON ENFORCEMENT OF PLANNING CONTROL (DTS)

Appendix 'B' contains the progress report on enforcement of planning control as submitted to the Planning Committee meeting of 27 October 2010. An extract from the Agenda report to the Planning Committee which provides information on the workload relating to enforcement of planning control is at Appendix 'C'.

(FOR INFORMATION)

Background Papers

None

7. FUTURE ITEMS FOR THE COMMITTEE (DAL)

1. Purpose of Report

- 1.1 **To report the outcome of a survey of Members of the Committee to establish items for discussion in future meetings.**

2. Report

- 2.1 At the last meeting, it was agreed that all Members of the Committee would be asked to indicate their preferences for items for future meetings of the Committee, ranked in order from 1 to 10.
- 2.2 Seven out of the nine Committee Members have responded. One of the seven Members that have replied expressed preferences from 1 to 5, but not from 6 to 10.
- 2.3 Officers have given a weighting to the responses of 10 points for a first preference, 9 points for a second preference, 8 points for a third preference and so on. The results of this survey using this weighting system are set out at Appendix 'D'. Under this system, the impact of the revised funding arrangements on voluntary services in the borough and the maximising of income from the Council's asset portfolio receive the highest scores. These subjects are followed by flooding issues and the impact of key national initiatives on the borough (examples would be the expansion of Heathrow Airport or the Crossrail project).
- 2.4 Three Members expressed a first preference for discussing the impact of the revised funding arrangements on voluntary services in the borough. Other first preferences were for flooding issues (2 Members) and one first preference each was expressed by Members for environmental issues (biodiversity) and the impact of key national initiatives on the borough.
- 2.5 Three Members expressed a second preference for looking at how the Council might maximise the income obtained from its asset portfolio.
- 2.6 If the Committee is minded to pursue the items which obtained the highest scores under the weighting system, then Officers suggest that reports be submitted on the following topics:
- i) the impact of revised funding arrangements on voluntary services in the borough.
 - ii) maximising income from the Council's asset portfolio.
 - iii) the likely response of various agencies in the event of a further major flooding incident occurring in the borough AND/OR the impact of Government proposals to end the linkage between local authority expenditure and Formula Grant so that grant would be based on the length of ordinary watercourses.

iv) the progress of the Crossrail project AND/OR Heathrow Airport expansion.

THE COMMITTEE IS ASKED –

to consider those items which it wishes to pursue in the light of the results of the survey.

(FOR CONSIDERATION)

Background Papers

Email responses received by Committee Members regarding preferences for items.

8. EXCLUSION OF PRESS AND PUBLIC

If the Committee is minded to consider the foregoing reports in private session, it is the

OFFICERS' RECOMMENDATION that –

where appropriate, the press and public be excluded from the meeting during the discussion of the report(s) under Section 100A(4) of the Local Government Act 1972 on the grounds that the report(s) in question would be likely to involve disclosure of exempt information of the description specified in appropriate paragraphs of Part I of Schedule 12A of the Act.

(TO RESOLVE)

PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection

a) Exempt Information

(No reports to be considered under this heading)

b) Confidential Information

(No reports to be considered under this heading)