

Economic Development Committee – Special Meeting

Wednesday 4 November 2009 7.30pm

**Council Chamber
Runnymede Civic Centre, Addlestone**

Members of the Committee

Councillors P I Roberts (Chairman), D A Cotty (Vice Chairman), A Alderson, J Broadhead, H A Butterfield, Mrs C E Gant, Mrs G M Kingerley, L C Pouyanne, A S T Ridge-Newman and P Taylor

AGENDA

Notes:

- 1) Any report on the Agenda involving confidential information (as defined by section 100A(3) of the Local Government Act 1972) must be discussed in private. Any report involving exempt information (as defined by section 100I of the Local Government Act 1972), whether it appears in Part 1 or Part 2 below, may be discussed in private but only if the Committee so resolves.
- 2) The relevant 'background papers' are listed after each report in Part 1. Enquiries about any of the Agenda reports and background papers should be directed in the first instance to **Mr M L White, Committee Section, Administration and Leisure Department, Runnymede Civic Centre, Station Road, Addlestone (Tel: Direct Line: 01932 425623). (Email: malcolm.white@runnymede.gov.uk).**
- 3) Agendas and Minutes are available on a subscription basis. For details, please ring Mr B A Fleckney on 01932 425620. Agendas and Minutes for all the Council's Committees may also be viewed on www.runnymede.gov.uk.
- 4) In the unlikely event of an alarm sounding, members of the public should leave the building immediately, either using the staircase leading from the public gallery or following other instructions as appropriate.

LIST OF MATTERS FOR CONSIDERATION

PART I

Matters in respect of which reports have been made available for public inspection

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PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection.

- a) Exempt Information
- 8. VIRGINIA WATER CAR PARKS – POTENTIAL DEVELOPMENT – POTENTIAL AGREEMENT 3
- b) Confidential Information
(No reports to be considered under this heading)

1. FIRE PRECAUTIONS

The Chairman will read the Fire Precautions which set out the procedures to be followed in the event of fire and other emergency.

2. NOTIFICATION OF CHANGES TO COMMITTEE MEMBERSHIP

3. MINUTES

To confirm and sign, as a correct record, the Minutes of the Meeting of the Committee held on 17 September 2009, which were included in the October 2009 Council Minute Book.

4. APOLOGIES FOR ABSENCE

5. DECLARATIONS OF INTEREST

If Members have an interest in an item please record the interest on the form circulated with this Agenda and hand it to the Legal Representative or Committee Administrator at the start of the meeting. A supply of the form will also be available from the Committee Administrator at meetings.

Members who have previously declared interests which are recorded in the Minutes to be considered at this meeting need not repeat the declaration when attending the meeting. Members need take no further action unless the item in which they have an interest becomes the subject of debate, in which event the Member must leave the room if the interest is personal and prejudicial.

6. PROPOSED MEMBER PROPERTY WORKING GROUP (DAL)

1. Purpose of Report

1.1 **To confirm the creation of a small Member level Working Group on property matters.**

2. Report

2.1 The Council has an extensive and varied property portfolio, ranging from small areas of open space used for Leisure functions to significant buildings available for commercial letting. It is also about to commence the process of revising its Asset Management Plan.

2.2 It would be helpful for a small group of Members with relevant responsibilities to meet periodically in order to review the strategic direction of property management and to consider issues around particular proposed transactions. Although this occurs in Committee meetings, the Committee does not deal exclusively with property matters and with an issue driven agenda it can be difficult either to maintain continuity of overview or to engage in the detailed discussion of ideas and possibilities which is useful in working up proposals. The Chairman has accordingly asked Officers to arrange meetings of a small Working Group.

2.3 It is proposed that the Working Group comprise the Chairman and Vice-Chairman, together with the Leader and Deputy Leader of the Council. Relevant Chairmen, in particular the Chairman of Housing and Community Services Committee, and the Chairman of Leisure and Environment Committee, if not one of the above, would also be Members of the Group but might not need to attend if there were no issues engaging their areas of responsibility.

2.4 Formally, the remit of the Group would be:

- i) to receive advance briefings on proposals for property dealings under the Asset Management Plan;
- ii) to act as a consultative forum for ad hoc property opportunities;
- iii) to offer guidance on the working up of strategy and proposals in property matters for presentation to Committee.

2.5 As a Working Group, rather than a Committee or Sub-Committee, the Group would have no formal powers, but its views would be of substantial assistance both to Officers developing proposals, and to this Committee. The Group's views would be covered in reports to Committee on the topics in question, rather than being the subject of a separate reporting

process. It is intended that the Group would meet approximately quarterly, and for special purposes as required.

- 2.6 The Group would be supported as necessary by the Chief Executive, the Director of Administration and Leisure, and the Borough Valuer but other Officers would be available for advice on particular topics.

OFFICERS' RECOMMENDATION that -

a Member Property Working Group be established as set out above for the purposes described in this report, and its views be made known to the Committee whenever relevant to matters under consideration.

TO RESOLVE

Background Papers:

None.

7. EXCLUSION OF PRESS AND PUBLIC

OFFICERS' RECOMMENDATION that -

the press and public be excluded from the meeting during discussion of the following reports under Section 100A(4) of the Local Government Act 1972 on the grounds that the reports in question would be likely to involve disclosure of exempt information of the description specified in paragraph 3 of Part I of Schedule 12A of the Act.

(TO RESOLVE)

PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for Public Inspection

- | a) <u>Exempt Information</u> | <u>Para</u> |
|---|--------------------|
| 8. VIRGINIA WATER CAR PARKS – POTENTIAL DEVELOPMENT – DEVELOPMENT AGREEMENT | 3 |
| b) <u>Confidential Information</u> | |
| (No reports to be considered under this heading) | |