



**ECONOMIC DEVELOPMENT COMMITTEE**

**11 SEPTEMBER 2008**

**APPENDICES**

<b><u>APPENDIX</u></b>	<b><u>REPORT</u></b>	<b><u>PAGE NO</u></b>
A	FINANCIAL MONITORING STATEMENT	1
B	STATEMENT OF PROGRESS IN ACHIEVING REVENUE REDUCTIONS	3

**ECONOMIC DEVELOPMENT**  
**FINANCIAL MONITORING STATEMENT**  
 Figures to the end of August 2008

**PROJECTED BUDGET AND FORECAST**

	2008/09 Budget £'000	Future Years		
		2009/10 £'000	2010/11 £'000	2011/12 £'000
<b>Total approved budgets</b>	107	107	107	107
<b>Approved and reported changes:</b>				
Planned Underspends brought forward from 2007/08	68			
<u>Changes approved in Financial Forecast (November 2007)</u>				
Car Parks Charges - revised tariff				-100
Corporate Properties - uplift in rents			-53	-106
Civic Offices - rental income (Library)				-28
<b>Other potential changes:</b>				
Car Parks - Egham Precinct leasehold disposal	-27	4	9	0
Car Parks - Hummer Road - no longer managing (Tesco)		40	40	40
Car Parks - Revised tariffs Jan 2009	-2	-23	-23	-23
Corporate Properties - uplift in rents - (Sainsbury)				-25
Civic Centre - Provision for archiving	-25	-25	-25	-25
Civic Centre - Rates and Security	8	-15	-15	-15
Civic Centre - Extra cleaning costs	10	8	8	8
Depot: Rental loss - Print contractors moved out	10	10	10	10
<b>Latest budget projection</b>	<b>149</b>	<b>106</b>	<b>58</b>	<b>-157</b>

**SAVINGS STILL TO BE DELIVERED**

	2008/09 Budget £'000	Future Years		
		2009/10 £'000	2010/11 £'000	2011/12 £'000
Car Parks Charges - revised tariff				100
Corporate Properties - uplift in rents			53	106
Civic Offices - security provision	21	21	21	21
Civic Offices - utilities	10	10	10	10

**CURRENT YEAR KEY BUDGETS to 31 July 2008**

	2008/09 Budget £	Budget to Date £	Actual to Date £	Variance to Date £
<b>Income budgets</b>				
Pay & Display income	470,300	136,000	146,000	10,000
Penalty Charge Notice income	52,500	17,500	25,500	8,000
Yellow Buses - School Fares	103,000	35,000	28,400	-6,600
Yellow Buses - Section 106 Agreements	129,000	43,000	50,000	7,000
* Yellow Buses - Sponsorship and Donations	80,000	48,000	0	-48,000
Corporate Property income	1,145,000	451,000	462,000	11,000

\* We have current commitments for approximately £50,000 from 5 sponsors that we will collect within this financial year. Other sponsorships will be pursued to reach the £80,000.

**HIGHWAY SERVICES**  
**FINANCIAL MONITORING STATEMENT**  
 Figures to the end of August 2008

**PROJECTED BUDGET AND FORECAST**

	2008/09 Budget £'000	Future Years		
		2009/10 £'000	2010/11 £'000	2011/12 £'000
<b>Approved budget:</b>				
Environmental Maintenance	119	119	119	119
Borough Highways Functions	180	180	180	180
Flood Mitigation	350	350	350	350
Engineering Services	0	0	0	0
<b>Total approved budgets</b>	<b>649</b>	<b>649</b>	<b>649</b>	<b>649</b>
 <b>Approved and reported changes:</b>				
Planned Underspends brought forward from 2007/08				
Borough Highways	1			
Flood Mitigation	82			
 <b>Other potential changes:</b>				
None				
 <b>Latest budget projection</b>	<b>732</b>	<b>649</b>	<b>649</b>	<b>649</b>

**SAVINGS STILL TO BE DELIVERED**

	2008/09 Budget £'000	Future Years		
		2009/10 £'000	2010/11 £'000	2011/12 £'000
Environmental Maintenance - savings target	2	2	2	2

**CURRENT YEAR KEY BUDGETS**

	2008/09 Budget £	Budget to Date £	Actual to Date £	Variance to Date £
None				

## STATEMENT SHOWING PROGRESS IN ACHIEVING REVENUE REDUCTIONS APPROVED IN 2005

Service	Outturn		Further savings				Savings not achievable £000	Total savings achievable £000
	Planned Savings £000	2007/08 Outturn £000	2008/09 £000	2009/10 £000	2010/11 £000	2011/12 £000		
Private Sector Renewal Assistance-rebase budget	1	1					0	1
Care & Repair Service-rebase budget	2	2					0	2
Care and Repair Service - increased fee income	17	7					10	7
Housing Advice - HRA related work reallocated	20	20					0	20
Housing Advice & Register-rebase budget	1	0					1	0
Housing Enforcement - income from HMOs	5	7					0	7
Benefit - weekly benefit savings	50	50					0	50
Benefits Service-rebase budget	1	0					1	0
<b>Housing Total</b>	<b>97</b>	<b>87</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>87</b>
Community Services Administration	15	18					0	18
Day Centres-rebase budget	2	2					0	2
Day Centres - revised service at QE House	115	0	115	115	115	115	0	115
Day Centres - cease weekend opening	8	8					0	8
Community Meals Service	20	42	-5	-5	-5	-5	0	37
Community Meals - increase in income	10	0					10	0
Community Alarm - additional fees	11	11					0	11
Community Alarm (Careline) System-rebase budget	1	1					0	1
<b>Community Services Total</b>	<b>182</b>	<b>82</b>	<b>110</b>	<b>110</b>	<b>110</b>	<b>110</b>	<b>10</b>	<b>192</b>
Egham Sports Centre	50	0					50	0
Abbeyleigh Sports Centre	102	0					102	0
Leisure Development	35	56					0	56
Leisure & Sports Development-rebase budget	1	3					0	3
Play and Youth Activities - increase in charges	30	30					0	30
Allotments - increased charges	3	3					0	3
Chertsey Museum Service-rebase budget	3	3					0	3
Public Halls Service-rebase budget	2	1	1	1	1	1	0	2
Public Halls - general review of provision	40	21	19	19	19	19	0	40
Parks - contribution to replacement reserve	2	2					0	2
Parks - reduction in special works	20	20					0	20
Parks - increase in pitch income	7	0					7	0
Parks and Open Spaces-rebase budget	3	3					0	3
Cemeteries & Closed Churchyards	40	30	21	21	21	21	0	51
<b>Leisure Total</b>	<b>338</b>	<b>172</b>	<b>41</b>	<b>41</b>	<b>41</b>	<b>41</b>	<b>159</b>	<b>213</b>
Pollution Control - noise response service	15	10					5	10
Pollution Control-rebase budget	3	4					0	4
Occupational Health - additional income	2	0					2	0
Occupational Health, Safety & Welfare-rebase budget	5	2					3	2
Food Safety and Hygiene - subscriptions	6	2					4	2
Pest Control/Dog Warden - outsourcing service	41	15					26	15
Recycling - potential increase in grant	30	0					30	0
Abandoned Vehicles - rationalisation of administration	6	0					6	0
Anti-Graffiti - recharge for work on Council Housing	5	5					0	5
Safer Runnymede - contribution from Surrey Police	25	0					25	0
Safer Runnymede - staffing	25	19					6	19
Safer Runnymede - environmental initiatives	15	15					0	15
Safer Runnymede-rebase budget	21	27					0	27
<b>Environmental Services Total</b>	<b>199</b>	<b>99</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>107</b>	<b>99</b>
Taxi Licensing-rebase budget	1	1					0	1
<b>Licensing Total</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
Policy and Implementation - planning delivery grant	55	149					0	149
- reduced provision	20	25					0	25
Development Control - further increase in fees	20	0					20	0
Development Control - Non Fee Related-rebase budget	32	32					0	32
Development Control - Fee related-rebase budget	4	4					0	4
Building Control - Non Fee Related-rebase budget	3	3					0	3
Building Control - salary saving	20	20					0	20
<b>Planning Total</b>	<b>154</b>	<b>233</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>233</b>

Service	Outturn		Further savings				Savings not achievable	Total savings achievable
	Planned Savings	2007/08 Outturn	2008/09	2009/10	2010/11	2011/12		
Environmental Maintenance - shrubs and flowerbeds	50	48					2	48
Borough Highways - provision deleted	5	5					0	5
Borough Highways - restructuring	105	93					12	93
Land Drainage - reduction in special works	75	75					0	75
Engineering Services-rebase budget	2	2					0	2
<b>Highways Total</b>	<b>237</b>	<b>223</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14</b>	<b>223</b>
Car Parks - income from increased spaces	25	0					25	0
Car Parks - increased charges	50	160					0	160
Car Parks - contribution to reserve	10	10					0	10
Car Parking-rebase budget	5	4					1	4
On-Street Parking - contribution for cameras	9	0					9	0
Markets & Street Trading-rebase budget	1	3					0	3
Corporate Properties - uplift in rents	85	17					68	17
Renegotiation of telephone tariffs	2	2					0	2
Civic Offices - security provision	21	5	11	11	11	11	5	16
Depot - additional rent following rationalisation	10	0					10	0
<b>Economic Development Total</b>	<b>218</b>	<b>201</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>118</b>	<b>212</b>
Corporate Management - reduced printing	2	2					0	2
- reduced provisions	20	0					20	0
Democratic Repr. & Management - printing	3	0					3	0
- IT, training and travel	12	10					2	10
- Review Board provision	2	2					0	2
Grant Aid - cash limiting + community events	15	15					0	15
Public Relations - Magna Carta Trust contribution	3	3					0	3
Public Relations-rebase budget	4	0					4	0
Council Tax Collection - bank charges	20	18					2	18
Registration of Electors - telephone canvas	7	7					0	7
Registration of Electors-rebase budget	3	3					0	3
Land charges - additional income	10	0					10	0
Emergency Planning-rebase budget	1	1					0	1
Financing & Other Provisions-rebase budget	10	0					10	0
Enforcement Group provision removed	10	10					0	10
Position Statement initiatives	37	37					0	37
Employer's costs - renegotiated health insurance	3	3	9	9	41	49	0	52
Staff advertising - e-recruitment savings	15	0					15	0
Cash Office closure	50	25	25	25	25	25	0	50
Insurance renewal	17	17					0	17
IT staff restructuring	48	48					0	48
Computer Services-rebase budget	42	42					0	42
DMS/workflow related savings	15	0					15	0
Runnymede On-Line-rebase budget	2	2					0	2
Administration Department staffing	75	96					0	96
Personnel - staff changes	5	5	3	7	7	7	0	12
Personnel Services-rebase budget	1	1					0	1
Procurement savings	50	67					0	67
IT replacement reserve - extended computer life	20	20					0	20
Extended maintenance programme	100	100					0	100
Reduced provision for inflation	25	0					25	0
Increased investment income	570	440	200	150	100	100	30	540
<b>Corporate Management Total</b>	<b>1,197</b>	<b>974</b>	<b>237</b>	<b>191</b>	<b>173</b>	<b>181</b>	<b>136</b>	<b>1155</b>
<b>Total</b>	<b>2,623</b>	<b>2072</b>	<b>399</b>	<b>353</b>	<b>335</b>	<b>343</b>	<b>576</b>	<b>2415</b>