

Runnymede Borough Council

LEISURE AND ENVIRONMENT COMMITTEE

Thursday 17 January 2008 at 7.30 p.m.

in the Council Chamber

at the Civic Offices, Addlestone



Members of the Committee

Councillors C.J. Norman (Chairman), M.J. Brown and Miss M.N. Heath (Vice-Chairmen), R.J. Edis, M.T. Kusneraitis, A.D. Mills, A.M. Moore, J.W.C. Perschke, B.J. Relph and P.I. Roberts.

AGENDA

Notes:

- i) Any report on the Agenda involving confidential information (as defined by section 100A(3) of the Local Government Act 1972) must be discussed in private. Any report involving exempt information (as defined by section 100I of the Local Government Act 1972), whether it appears in Part 1 or Part 2 below, may be discussed in private but only if the Committee so resolves.
- ii) The relevant 'background papers' are listed after each report in Part 1. Enquiries about any of the Agenda reports and background papers should be directed in the first instance to **Miss C. Pinnock, Committee Section, Administration and Leisure Department, Civic Offices, Station Road, Addlestone. (Tel. 01932 425627). (Email: clare.pinnock@runnymede.gov.uk).**
- iii) Agendas and Minutes are available on a subscription basis. For details, please ring Mr. B.A. Fleckney on 01932 425620. Agendas and Minutes for all the Council's Committees may also be viewed on www.runnymede.gov.uk.
- iv) In the unlikely event of an alarm sounding, members of the public should leave the building immediately, either using the staircase leading from the public gallery or following other instructions as appropriate.

LIST OF MATTERS FOR CONSIDERATION

PART I

Matters in respect of which reports have been made available for public inspection

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PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection

- a) Exempt Information
- 10. LEISURE CENTRES – FUTURE MANAGEMENT 6
- b) Confidential Information
(No reports to be considered under this heading)

1. FIRE PRECAUTIONS

The Chairman will read the Fire Precautions which set out the procedures to be followed in the event of fire or other emergency.

2. NOTIFICATION OF CHANGES TO COMMITTEE MEMBERSHIP

3. MINUTES

To confirm and sign as a correct record the Minutes of the meeting of the Committee held on 15 November 2007, which were included in the December 2007 Minute Book previously circulated.

4. APOLOGIES FOR ABSENCE

5. DECLARATIONS OF INTEREST

If Members have an interest in an item please record the interest on the form circulated with this Agenda and hand it to the Legal Representative or Committee Administrator at the start of the meeting. A supply of the form will also be available from the Committee Administrator at meetings.

Members who have previously declared interests which are recorded in the Minutes to be considered at this meeting need not repeat the declaration when attending the meeting. Members need take no further action unless the item in which they have an interest becomes the subject of debate, in which event the Member must leave the room if the interest is personal and prejudicial.

6. REVENUE ESTIMATES 2008/09 (DF)

(Ref: Minutes of Leisure and Environment Committee, January 2007, page 703, para. 484)

1. **Purpose of Report**

1.1 **The purpose of this report is to consider the draft Revenue Estimates for 2008/09.**

2. Background Information

2.1 A budget is the expression in financial terms of the Council's policies over the next year and is a statement of intention against which achievement can be compared. The main objectives of budgeting are:

- Satisfaction of statutory requirements
- Determining the amount which needs to be raised from Council Tax or rents
- Assisting in the planning and policy making process
- Policy implementation and control
- A means of measurement, and
- Strategic planning

3. Report

3.1 The report is attached at Appendix 'A' and has been circulated separately with the Agenda to Members of the Committee only. The estimates are separated into:

- i) Leisure Services estimates (Annex 1, pages 2 - 31);
- ii) Leisure Services current and proposed fees and charges (Annex 2, pages 32-51).

- iii) Environmental Services estimates (Annex 3, pages 52 - 95);
- iv) Environmental Services current and proposed fees and charges (Annex 4, pages 96 - 100).
- v) Assumptions used in setting the budgets for 2008/09 (Annex 5, pages 102 – 105)

The Officers' Recommendation covers all the above service areas.

OFFICERS' RECOMMENDATION that -

- i) the draft Revenue Estimates for 2008/09 be approved as submitted and the Corporate Management Committee be requested to make provision accordingly; and**
- ii) the proposed increases in fees and charges for 2008/09, as set out in Appendix 'A' to the estimates, be approved to be effective either from the first week of April 2008 or 1 April 2008 as appropriate.**

(TO RESOLVE)

Background Papers

Director of Finance's Estimates Working Papers 2008/09 file for the Leisure and Environment Committee (part exempt).

7. RECOMMENDATIONS FROM REVIEW BOARD – AIR QUALITY (DAL)
(Ref: Minutes of Review Board, December 2007)

- 1. Purpose of Report
 - 1.1 **The purpose of this report is to consider recommendations from the Review Board on air quality.**
- 2. Background Information
 - 2.1 At its meeting on Thursday, 6 December 2007, the Review Board considered the outcome of a Detailed Assessment of air quality in the borough.
 - 2.2 A copy of the entire Detailed Assessment Report is available in the Members' Room and on Runnymede's internet site.
 - 2.3 The Minute of the Board's discussion is attached at Appendix 'B', together with the Executive Summary of the Detailed Assessment of Air Quality.
- 3. Report
 - 3.1 The Board recommends that an 'Air Quality Management Area' be designated in Addlestone and that further monitoring be undertaken for the New Haw and Egham areas.

REVIEW BOARD'S RECOMMENDATION that –

- i) an Air Quality Management Area be designated in Addlestone; and**
- ii) further monitoring be undertaken for the New Haw and Egham areas.**

(TO RESOLVE)

Background Papers

2007 Detailed Assessment of Air Quality for The Runnymede Borough Council – ERG, King's College London, October 2007.

8. URGENT ACTION – STANDING ORDER 42 (DTS)

The following action has been taken since this Committee's last meeting after consultation with the Chairman under Standing Order 42.

<u>Officer</u>	<u>Action Taken</u>	<u>Central Index No.</u>
Director of Technical Services	Appointment of a temporary Refuse Monitoring Officer for the Direct Services Organisation. Initially for a period of 12 months but with the possibility of extending the period by a further 6 months depending on progress with achieving the target of recycling 40% of household waste by 2010 and to reduce the amount of waste that is land-filled. The cost of the post to be contained within the planned underspend of £53,000 carried forward from 2006/07 for costs associated with the introduction of Alternate Weekly Collection of Refuse – now decided not to pursue at this time.	650

(FOR INFORMATION)

Background Papers

Proforma dated 28 November 2007 on the Committee Section's Standing Order 42 File.

9. EXCLUSION OF PRESS AND PUBLIC

OFFICERS' RECOMMENDATION that -

the press and public be excluded from the meeting during discussion of the following report under Section 100A(4) of the Local Government Act 1972 on the grounds that the report in question would be likely to involve disclosure of exempt information of the description specified in paragraphs 1, 2, 3 and 4 of Part 1 of Schedule 12A of the Act.

(TO RESOLVE)

PART II

Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection

- a) Exempt Information Paras.
10. LEISURE CENTRES – FUTURE MANAGEMENT 1, 2, 3, 4
- b) Confidential Information

(No reports to be considered under this heading)