

REVIEW BOARD

16 APRIL 2008

AGENDA ITEM 6

POST OFFICE CLOSURES

APPENDIX 'A'

BRANCH ACCESS REPORTS
FOR STEPGATES AND LITTLE
GREEN LANE POST OFFICES

Branch Access Report

	Closing Branch				1st Alternative Branch				2nd Alternative Branch			
Branch Name	Stepsgates				Addlestone				Weybridge			
Address 1	17 Fordwater Road				117 Station Road				24-26 Church Street			
Address 2					Addlestone							
Address 3												
Address 4	Chertsey				Weybridge				Weybridge			
Address 5	Surrey				Surrey				Surrey			
Postcode	KT16 8HW				KT15 2AS				KT13 8DX			
Branch Type	SPSO				CFPO				MSPO			
Branch currently open	Yes				Yes				Yes			
OPENING HOURS	Open	Lunch Start	Lunch Finish	Close	Open	Lunch Start	Lunch Finish	Close	Open	Lunch Start	Lunch Finish	Close
Monday	09:00	13:00	14:00	17:30	09:00			18:00	09:00			17:30
Tuesday	09:00	13:00	14:00	17:30	09:00			18:00	09:00			17:30
Wednesday	09:00			13:00	09:00			18:00	09:00			17:30
Thursday	09:00	13:00	14:00	17:30	09:00			18:00	09:00			17:30
Friday	09:00	13:00	14:00	17:30	09:00			18:00	09:00			17:30
Saturday	09:00			13:00	09:00			16:00	09:00			17:30
Sunday	Closed				Closed				Closed			
Total Opening Hours	38				52				51			
Customer Serving Positions	2				6				4			
Average Number of Customer Sessions (p/w)	400 - 499				2500 - 2999				2500 - 2999			
Additional Products	On Line Lottery				On Demand Currency, DVLA.				DVLA and On Demand Currency			
Constituency	Runnymede and Weybridge				Runnymede and Weybridge				Runnymede and Weybridge			
Population Age Profile (within 1 mile of branch)	Population - 12013; Population Aged 0-15 - 19%; Population Aged 16-Retired - 62%; Population Retired - 18%; Households with 1 or more car or van - 81%				Population - 16196; Population Aged 0-15 - 18%; Population Aged 16-Retired - 62%; Population Retired - 18%; Households with 1 or more car or van - 83%				Population - 14508; Population Aged 0-15 - 17%; Population Aged 16-Retired - 62%; Population Retired - 20%; Households with 1 or more car or van - 86%			
Retail Type	Newsagent				Tesco Super Store				Newsagent			
Ease of Access to Branch	There are steps at the entrance to this branch.				This branch has level access, with automatic doors.				This branch has level access.			
Retail Environment	One public house.				The branch is in a town centre location with several high street retailers.				The branch is in a town centre location with several high street retailers.			
Proximity to ATM	None				Two free ATMs at Tesco.				There are several ATMs in the area, the nearest is at Barclays Bank within 50 yards.			
Terrain / Geography between branches					Terrain is level. The route has dipped curves.				Terrain is varied. The route is well lit.			
Road Distance from Proposed Closing Branch (miles)					1.6				2.2			
Parking at Branch	There are parking facilities in nearby side roads.				There are parking facilities outside the branch.				Unrestricted parking outside branch, large pay and display carpark across the road.			
Bus Operating Company					There is no direct bus service available.				There is no direct bus service available.			
Bus Route Number					Not applicable				Not applicable			
Bus Service Frequency					Not applicable				Not applicable			
Location of Bus Stop	Not applicable				Not applicable				Not applicable			
Bus Journey Length					Not applicable				Not applicable			
Disabled Access to Bus					Not applicable				Not applicable			
Free/Concessionary Bus					Not applicable				Not applicable			
Other Transport Links					None				None			
External Posting Facilities	Freestanding post box outside branch.				Internal post box inside the branch and a freestanding post box about 100 yards away.				Freestanding post box outside branch.			
Additional Branches												
Branch Name	Chertsey				Ongar Parade				Shepperton			
Address 1	5 Windsor Street				3 Ongar Parade				33 High Street			
Address 2												
Address 3												
Address 4	Chertsey				Addlestone				Shepperton			
Address 5												
Postcode	KT16 8AY				KT15 1JH				TW17 9AB			

Branch Access Report

	Branch Proposed for Closure				1st Alternative Branch				2nd Alternative Branch			
Branch Name	Little Green Lane				Ottershaw				Addlestone			
Address 1	20 Little Green Lane				20 Brox Road				117 Station Road			
Address 2					Ottershaw				Addlestone			
Address 3												
Address 4	Chertsey				Chertsey				Weybridge			
Address 5	Surrey				Surrey				Surrey			
Postcode	KT16 9PH				KT16 0HL				KT15 2AS			
Branch Type	SPSO				SPSO				CFPO			
Branch currently open	Yes				Yes				Yes			
OPENING HOURS	Open	Lunch Start	Lunch Finish	Close	Open	Lunch Start	Lunch Finish	Close	Open	Lunch Start	Lunch Finish	Close
Monday	09:00	13:00	14:00	17:30	09:00			17:30	09:00			18:00
Tuesday	09:00	13:00	14:00	17:30	09:00			17:30	09:00			18:00
Wednesday	09:00			13:00	09:00			17:30	09:00			18:00
Thursday	09:00	13:00	14:00	17:30	09:00			17:30	09:00			18:00
Friday	09:00	13:00	14:00	17:30	09:00			17:30	09:00			18:00
Saturday	09:00			12:30	09:00			13:00	09:00			16:00
Sunday	Closed				Closed				Closed			
Total Opening Hours	37.5				46.5				52			
Customer Serving Positions	1				2				6			
Average Number of Customer Sessions (p/w)	300 - 399				750 - 999				2500 - 2999			
Additional Products	Travls On Demand, Online Lottery.				Euro On Demand Bureau De Change, DVLA.				DVLA, On Demand Currency.			
Constituency	Runnymede and Weybridge				Runnymede and Weybridge				Runnymede and Weybridge			
Population Age Profile (within 1 mile of branch)	Population - 9701; Population Aged 0-15 - 19%; Population Aged 16-Retired - 63%; Population Retired - 17%; Households with 1 or more car or van - 86%				Population - 6663; Population Aged 0-15 - 18%; Population Aged 16-Retired - 59%; Population Retired - 21%; Households with 1 or more car or van - 90%				Population - 16196; Population Aged 0-15 - 18%; Population Aged 16-Retired - 62%; Population Retired - 18%; Households with 1 or more car or van - 83%			
Retail Type	Gifts and Newsagent				One Stop Convenience Store				TESCO Large superstore			
Ease of Access to Branch	The branch has access via a ramp.				The branch has level access. Internally there is space for a wheelchair.				The branch has level access with automatic doors.			
Retail Environment	None				Hairdressers, Restaurant.				Various retailers within a High Street location.			
Proximity to ATM	None				Internal ATM within the branch.				TESCO has two ATM facilities.			
Terrain / Geography between branches					Terrain is mainly level, however this is along the A321 and B3121 with only a grass verge in places.				Terrain is varied, there is a bridge over the M3, pavements are in good order and well lit.			
Road Distance from Proposed Closing Branch (miles)					1.33				1.85			
Parking at Branch	There is roadside parking available nearby.				There are marked roadside parking bays with a 30 minute limit close to the branch.				There is a large free car park nearby.			
Bus Operating Company					Travel London				Travel Surrey - Peter Bus			
Bus Route Number					426 / 445				4 / 557			
Bus Service Frequency					20 - 30 minutes				Every 12 - 15 minutes			
Location of Bus Stop	240 yards from the branch.				190 yards from the branch.				55 yards from the branch.			
Bus Journey Length					4 minutes				Between 8 and 21 minutes			
Disabled Access to Bus					None				None			
Free/Concessionary Bus					Yes				Yes			
Other Transport Links	None				None				None			
External Posting Facilities	There is a post box directly outside the office.				There is a post box outside the office.				The office has an internal posting box, however there is an external post box 100 yards away.			
Additional Branches												
Branch Name	Chertsey				Ongar Parade				Trumps Green			
Address 1	5 Windsor Street				Ongar Parade				6 The Parade			
Address 2					3 Ongar Parade				Trumps Green Road			
Address 3												
Address 4	Chertsey				Addlestone				Virginia Water			
Address 5	Surrey				Surrey				Surrey			
Postcode	KT16 8AY				KT15 1JH				GU25 4EH			