



Postal Vote Application - Notes

1.	The law now allows anyone included on the Register of Electors to apply for a postal vote without the need to give any reason or to have the form countersigned.
2.	<p>Postal votes can be sent anywhere, within or outside the United Kingdom, e.g. if you are going on holiday or temporarily residing elsewhere. However, when dealing with an address outside of the UK, please consider the extra time involved in both receiving and returning ballot papers.</p> <p>If you would like your postal vote sent to an address other than your registered address, you must complete a different form stipulating why BUT you will need to contact the elections team who will arrange for this to be sent to you.</p>
3.	If you move house you must inform the electoral registration officer immediately, or you may not receive your postal vote.
4.	If you are applying for a specific election, there will obviously be a deadline for receipt of your application, and you are, therefore, advised to return your form promptly.
5.	<p>Postal Vote Packs containing your ballot paper/s will be sent out to you approximately a week to ten days prior to polling day. These timescales are set by legislation and are beyond the control of the electoral services team.</p> <p>Consequently, if you anticipate going away before the packs can be sent to you, you are advised to appoint a proxy who can act on your behalf.</p>
6.	If you would like your postal vote sent to an address other than your registered address you must complete another form stipulating why. Please contact the elections team who will arrange for a form to be sent to you.

If you have any queries, please contact the elections team on **01932 – 425650 / 425652**

Application to vote by post



Part 1: Please insert your **name** and **address**

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OFFICE USE ONLY	
House ref	
Elector code	
Date	
Initials	

Part 2: When do you want your postal vote to apply?

Please ✓ relevant box, or insert date(s)

Option one: At ALL future elections - A Permanent Postal Vote

Option two: At forthcoming election/s only - A Temporary Postal Vote

/ /

Option three: For a fixed period only - specify the period when you would like the postal vote to apply

Between / /
and / /

Part 3: Please enter your **Date of Birth** (*must be completed*)

Please complete in **Black Ink**

Day Month Year

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Part 4: Your signature

Please sign within this box using **Black Ink** taking care to sign within the box and not over the lines (This is extremely important because the form will be scanned into our computer system. The form will be returned to you if not signed in black ink)

Part 6: The date you signed this form: / /

Please note: If you wish to vote by post you are required by law to provide your signature and DOB. (The Absent Voting (Transitional Provisions) (England and Wales) Regulations 2006) If provided, your signature and DOB will only be used for the purposes of checking your returned postal vote with this application during elections, and will be held securely by the Electoral Registration Officer at the Runnymede Civic Centre, Station Road, Addlestone, Surrey, KT15 2AH.